



OPEN SESSION

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

Tuesday, January 5, 2021, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Virtual Meeting

The purpose of this meeting is to conduct the regular Golden Rain Foundation Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

- 1. Call to Meeting to Order / Establish Quorum - President Carpenter**
- 2. Pledge of Allegiance – Director Garthoffner**
- 3. Acknowledgment of Media**
- 4. Approval of Agenda**
- 5. Approval of Minutes**
 - a. December 1, 2020--Regular Open Meeting
 - b. December 7, 2020—Special Open Meeting (VMS Appointment)

6. Report of the Chair

7. CEO Report

8. Open Forum (Three Minutes per Speaker)

At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The Board reserves the right to limit the total amount of time allotted for the Open Forum. Member should call (949) 268-2020 or email meeting@vmsinc.org to request to speak

9. Responses to Open Forum Speakers

10. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the Board by one motion. In the event an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of November 2020 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

Recommendation from the Landscape Committee:

- b. Recommendation to Approve Tree Removal Request: 4403-1D (Shaw) – One Olive Tree and Four Aleppo Pines

11. Unfinished Business - None

12. New Business

- a. Entertain a Motion to Approve a Resolution for the Strategic Planning Committee Charter
- b. Entertain a Motion to Approve a Resolution to Update the Committee Appointments
- c. Discuss and Consider Frequency of Committee Meetings (This item will be issued as an addendum at a later date)
- d. Entertain a Motion to Approve a Resolution to Update the Recreation and Special Events Department Policy to include Security Officers at Special Events

13. The Board will take a 5 break (if needed)

14. Committee Reports

- a. Report of the Finance Committee/Financial Reports – Director Hopkins update from the committee. The committee met on December 16, 2020; next meeting February 17, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Hopkins
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Pearlstone update from the committee. The committee met on December 30, 2020 in closed session at 11:30 a.m. as a virtual meeting; next meeting TBA.
- c. Report of the Community Activity Committee – Director Pearlstone update from the committee. The committee met on December 10, 2020; next meeting January 14, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – President Carpenter. The committee met on October 27, 2020; next meeting TBA.

- d. Report of the Landscape Committee – Director Horton update from the committee. The committee met on November 30, 2020; next meeting February 10, 2021 at 1:30 p.m. as a virtual meeting.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner update from the committee. The committee met on December 9, 2020 in closed session; next meeting February 10, 2021 at 9:30 a.m. as a virtual meeting.
 - (1) Report of the Clubhouse 1 Renovation Ad Hoc Committee – Director Moldow. The Committee met on October 23, 2020; next meeting TBA.
- f. Report of the Media and Communications Committee—Director Milliman update from the committee. The committee met on December 14, 2020; next meeting January 18, 2021, at 1:30 p.m. as a virtual meeting.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts update from the Mobility & Vehicles Committee. The Committee met on October 7, 2020; next meeting February 3, 2021, at 1:30 p.m. as a virtual meeting.
- h. Report of the Security & Community Access Committee – Director Tibbetts update from the Security & Community Access Committee. The Committee met on December 28, 2020; next meeting February 22, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Report of the Laguna Woods Village Traffic Hearings – Director Horton. The Traffic Hearings were held on December 16, 2020; next hearings on January 20, 2020 at 9:00 a.m. and 1:00 p.m. as a virtual meeting.
- i. Report of the Disaster Preparedness Task Force – Director Moldow. The Task Force met on November 24, 2020; next meeting January 26, 2021 at 9:30 a.m. as a virtual meeting.
- j. GRF Bylaw Ad Hoc Committee – President Carpenter. The committee met on October 30, 2020; next meeting TBA
- k. Software Research Group—Director Hopkins update on the research group. The research group met on October 2, 2020; next meeting TBA.

15. Future Agenda Items - All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.

- a. Update the Resolution on the Distribution of Telephone Directories and Community Maps

16. Directors' Comments

- 17. Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

Closed Session Agenda

Approved the Agenda

Approved the Minutes of:

(a) December 1, 2020 – Regular Closed Session

Discuss Member Disciplinary Matters

Discuss and Consider Contractual Matters

Discuss and Consider Personnel Matters

Discuss Legal/Legislation Matters

Discuss COVID-19 and Network Emergency Issues

- 18. Adjournment**



OPEN SESSION

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF DIRECTORS OF THE GOLDEN RAIN FOUNDATION OF
LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT
CORPORATION**

Tuesday, December 1, 2020, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California
Virtual Meeting

Directors Present: Bunny Carpenter, Egon Garthoffner, Joan Milliman, Sue Stephens, Yvonne Horton, Bert Moldow, Gan Mukhopadhyay, James Hopkins, Jon Pearlstone, Lyn Stanley, Don Tibbetts

Directors Absent: None

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Brian Gruner, Chris Laugenour, Cheryl Silva, Grant Schultz, and Becky Jackson

Others Present: VMS: James Tung

1. Call Meeting to Order / Establish Quorum

President Carpenter called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance -- Director Garthoffner

Director Garthoffner led the meeting in the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

The media and the Village Television crew are present remotely by way of cameras.

4. Approval of Agenda

President Carpenter asked for any changes to the agenda.

- Director Milliman added VMS Update as agenda item 6a.
- President Carpenter moved agenda item 10b. to 11a. Bank of America Borrowing
- President Carpenter added anti-harassment policy to agenda item 12d.

By unanimous consent, the agenda was approved as corrected.

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5. Approval of Minutes

- a. November 4, 2020--Regular Open Meeting
- b. November 12, 2020—Organizational Meeting

Hearing no corrections, the minutes of November 4, 2020, Regular Open Session, were approved without objection.

Hearing no corrections, the minutes of November 12, 2020, Meet the Candidates, were approved without objection.

6. Report of the Chair

President Carpenter had no report and wished everyone Happy Holidays.

6a. VMS Board Update -- Director Tung gave a report from the VMS Board Meeting in November. At the VMS Board meeting, Betty Parker-CFO gave a financial report.

7. CEO Report

Jeff Parker-CEO and Siobhan Foster-COO gave a report on the following items. Jeff Parker opened with a powerpoint presentation on Orange County COVID-19 status:

- According to the Orange County Health Care Agency (OCHCA), COVID-19 cases have increased in Orange County. He showed a presentation on COVID-19 cases and guidelines:
- Cumulative Cases to Date: 78,553
- Daily COVID Positive Cases Received: 734
- Cumulative Deaths to Date: 1,577
- Deaths Reported: 0
- Cumulative Tests to Date: 1,452,198
- Tests Reported Today: 7,015
- Cases Currently Hospitalized: 605
- Cases Currently in ICU: 146
- Current Tier: Purple Widespread (Tier 1)
- Adjusted Daily Case Rate per 100,000: 18.7%
- Positivity Rate: 7.6%
- Background on COVID-19 disease outbreak:
- Current Status: The Village is adhering to state and Orange County guidelines
- Face Coverings
- Indoor and Outdoor Gatherings and Activities
- Limited Stay-at-Home Order
- Vaccines

Jeff Parker-CEO answered questions from the Board.

Siobhan Foster-COO reported on the following:

- Bulky Item Pick-up will be held on Saturday December 19
- The Holiday Golf Cart Parade will be held on Saturday December 5
- Transportation Services Holiday Changes, Plan-a-Ride will be available for

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Christmas Eve and New Year's Eve

- Census Response Rate was 81.6%

Jeff Parker-CEO and Siobhan Foster-COO answered questions from the Board.

- Jeff Parker-CEO gave an update on the data recovery operation

8. Open Forum (Three Minutes per Speaker)

President Carpenter asked staff to read member comments:

Member's comments were read by Becky Jackson on the following topics:

- A member commented about the increase in number of COVID-19 cases.
- A member commented about the jump in COVID-19 cases reported in the Globe. Requested a resolution on wearing mask in the Village.

9. Responses to Open Forum Speakers

Several Directors responded to and provided input regarding member comments.

- President Carpenter responded that staff is doing an excellent job getting the word out about wearing masks.

10. Consent Calendar

Recommendation from the Finance Committee:

- a. Consistent with its statutory obligations, a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved preliminary Golden Rain Foundation financials for the month of October 2020 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

President Carpenter asked for approval of the Consent Calendar.

Hearing no objection, the Consent Calendar was approved 10-0-1. (Director Stanley abstained)

11. Unfinished Business

11a. Approve the Resolution for Bank of America Borrowing with Updated List of Officers

Director Milliman read the following resolution:

RESOLUTION 90-20-57

WHEREAS, the Golden Rain Foundation maintains a letter of credit with Bank of America in an amount sufficient to meet collateral requirements for the Workers Compensation Insurance policy; **and**

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WHEREAS, on November 4, 2020, the Board authorized an increase in the letter of credit by \$370,000 to meet Safety National collateral requirements for renewal of the workers compensation policy; **and**

WHEREAS, the underlying borrowing resolution with Bank of America requires periodic updates when board officers change.

RESOLVED, that on December 1, 2020, the Board ratifies the Borrowing Resolution (attached) with updated officer signatures.

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

Director Milliman made a motion to approve the Bank of America Borrowing Policy. The motion was seconded by Director Moldow and the motion passed without objection.

12. New Business

- a. Entertain a Motion to Approve the Destination Shopping Fee

Director Milliman read the following Resolution:

RESOLUTION 90-20-58 **BOARD RESOLUTION REGARDING THE ADOPTION OF** **DESTINATION SHOPPING FEE**

WHEREAS, the Transportation division offers a Destination Shopping excursion program for residents that began in May 2017; **and**

WHEREAS, the program has provided trips to local shopping centers two to three times per month at no cost, with residents signing up by lottery drawing; **and**

WHEREAS, on October 7, 2020, the Mobility and Vehicles Committee approved a user fee of \$10 to help offset operating cost.

NOW THEREFORE BE IT RESOLVED, December 1, 2020, that the Board of Directors hereby approves a \$10 fee per user to participate in the program; **and**

~~**WHEREAS**; the rules shall be hereby adopted pursuant to this Resolution and shall be deemed an effective governing document and effective operating rules for GRF.~~

RESOLVED FURTHER, that this resolution shall be in effect when the Destination Shopping program is reinstated in 2021; **and**

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RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the resolution regarding adoption of a destination shopping fee. Director Tibbetts seconded the motion.

Director Milliman made an amendment to the resolution and requested that paragraph 5 be stricken from the resolution because it contains duplicate information. Director Horton seconded the motion.

President Carpenter called for the vote on the amendment and the motion passed without objection.

President Carpenter called for the vote on the motion as amended and the motion passed without objection.

Chris Laugenour, Director of Transportation Services, answered questions from the board.

- b. Entertain a Motion to Approve the Resolution to Update the GRF Committee Appointments

RESOLUTION 90-20-59
GRF Committee Appointments

RESOLVED December 1, 2020, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Sue Stephens, Chair (GRF)
Jon Pearlstone, (GRF)
James Hopkins (GRF)
Steve Parsons (Third)
Deborah Dotson (Third)
Donna Rane-Szostak, Alternate (Third)
Sue Margolis (United)
Manuel Armendariz (United)
Brian Gilmore, Alternate (United)
Al Amado, (Mutual 50)

Strategic Planning Committee

Jon Pearlstone, Chair (GRF)
James Hopkins (GRF)
Gan Mukhapadhyay (GRF)
Robert Mutchnick (Third)

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Cush Bhada (Third)
Steve Parsons, Alternate (Third)
Sue Margolis (United)
Andre Torng (United)
Brian Gilmore, Alternate (United)

Community Activities Committee

Jon Pearlstone, Chair (GRF)
Bunny Carpenter (GRF)
Yvonne Horton (GRF)
Deborah Dotson (Third)
Reza Karimi (Third)
Annie McCary, Alternate (Third)
Andre Torng (United)
Cash Achrekar (United)
Elsie Addington, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisor: Janey Dorrell, Ed Tao, and Roland Boudreau

Equestrian Center Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Vacant (GRF)
Cush Bhada (Third)
Annie McCary, (Third)
Andre Torng (United)
Vacant (United)
Advisors: Gary Empfield, Stefanie Brown, Bunny Lipinski, Susan Hemberg

Finance Committee

Jon Pearlstone, Chair (GRF)
James Hopkins (GRF)
Gan Mukhapadhyay (GRF)
Steve Parsons (Third)
Robert Mutchnick (Third)
Deborah Dotson, Alternate (Third)
Azar Asgari (United)
Manuel Armendariz, Alternate (United)
Al Amado, (Mutual 50)
Advisor: Rosemarie diLorenzo

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)
Yvonne Horton (GRF)
Vacant (GRF)
Steve Parsons (Third)
Donna Rane-Szostak (Third)

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Ralph Engahl, Alternate (Third)
Carl Randazzo (United)
Cash Achrekar (United)
Brian Gilmore, Alternate (United)

Landscape Committee

Yvonne Horton, Chair (GRF)
Lyn Stanley (GRF)
Vacant (GRF)
Lynn Jarrett, (Third)
Reza Karimi, (Third)
Donna Rane-Szostak, Alternate (Third)
Manuel Armendariz, (United)
Andre Torng (United)
Anthony Liberatore, Alternate (United)
Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)
Bert Moldow (GRF)
Gan Mukhapadhyay (GRF)
John Frankel (Third)
Ralph Engdahl (Third)
Deborah Dotson, Alternate (Third)
Carl Randazzo, (United)
Brian Gilmore (United)
Reza Bastani, Alternate (United)
Inesa Nord-Leth (Mutual 50)
Advisor: Richard Palmer, Steve Leonard, Bill Walsh

Clubhouse 1 Renovation Ad Hoc Committee

Bert Moldow, Chair (GRF)
Egon Garthoffner (GRF)
Gan Mukhapadhyay (GRF)
John Frankel (Third)
Cush Bhada (Third)
Ralph Engdahl, Alternate (Third)
Carl Randazzo (United)
Manuel Armendariz (United)
Sue Margolis, Alternate (United)
Advisors: Steve Leonard, Bill Walsh

Energy Solutions Ad Hoc Committee

Sue Stephens, Chair (GRF)
Bert Moldow, (GRF)
Egon Garthoffner (GRF)
Vacant (United)
Vacant (United)

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Vacant (Third)
Vacant (Third)
Advisors: Steve Leonard, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)
Bunny Carpenter (GRF)
Lyn Stanley (GRF)
Annie McCary (Third)
Lynn Jarrett (Third)
Deborah Dotson, Alternate (Third)
Elsie Addington, (United)
Neda Ardani (United)
Cash Achrekar, Alternate (United)
Ryna Rothberg, (Mutual 50)
Advisors: Carmen Pacella, Frank Tybor, Tom Nash, Juanita Skillman, Lucy Parker

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)
Egon Garthoffner (GRF)
Joan Milliman (GRF)
Craig Wayne (Third)
Reza Karimi (Third)
Cush Bhada, Alternate (Third)
Elsie Addington, (United)
Reza Bastani (United)
Neda Ardani, Alternate (United)
John Dalis, (Mutual 50)
Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)
Bert Moldow (GRF)
Lyn Stanley (GRF)
Cush Bhada (Third)
Craig Wayne (Third)
Donna Rane-Szostak, Alternate (Third)
Manuel Armendariz (United)
Anthony Liberatore (United)
Andre Torng, Alternate (United)
John Dalis (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Carlos Rojas, Chair
Bert Moldow, (GRF)

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Sue Stephens (GRF)
John Frankel, (Third)
Annie McCary, (Third)
Donna Rane-Szostak, Alternate (Third)
Cash Achrekar, (United)
Andre Torng, (United)
Reza Bastani, Alternate (United)
Board Members by Rotation (Mutual 50)
Advisors: Tom Soule, Bruce Bonbright

GRF Bylaws Ad Hoc Committee

Sue Margolis, Chair (United)
Bunny Carpenter (GRF)
Bert Moldow (GRF)
Steve Parsons (Third)
Lynn Jarrett (Third)
Elsie Addington (United)
Ryna Rothberg (Mutual 50)
Sue Stephens (Mutual 50)

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)
Yvonne Horton (GRF)
Sue Stephens (GRF)
John Frankel (Third)
Deborah Dotson (Third)
Cush Bhada, Alternate (Third)
Neda Ardani (United)
Elsie Addington, Alternate (United)
Board Members by Rotation (Mutual 50)

Select Audit Task Force

Jon Pearlstone (GRF)
Elizabeth Roper (United)
Peggy Moore (Third)
Diane Phelps (VMS)

Insurance Ad Hoc Committee (new)

Sue Margolis, Chair (United)
Cash Achrekar, Co-Chair (United)
Jon Pearlstone (GRF)
Bunny Carpenter (GRF)
James Hopkins (GRF)
Anthony Liberatore (United)
Carl Randazzo (United)
Andre Torng (United)
Reza Karimi (Third)

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Robert Mutchnick (Third)
Advisor: Diane Fortner

RESOLVED FURTHER, that Resolution 90-20-53 adopted November 4, 2020, is hereby superseded and cancelled; and

RESOLVE FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion, seconded by Director Moldow, to approve the resolution to update the GRF Committee Appointments.

Discussion ensued among the directors and amendments were suggested.

President Carpenter called for a motion to approve the resolution to update the committee appointments with the suggested amendments and the motion passed without objection.

c. Entertain a Motion to Establish an Ad Hoc Committee to Research Energy Solutions

Director Stephens made a motion to approve the Research of Energy Solutions Ad Hoc Committee. The motion was seconded by Director Moldow.

Discussion ensued among the directors.

President Carpenter called for the vote and the motion passed, unanimously

d. Entertain a Motion to Establish an Advisory Committee to Review the GRF Code of Conduct and Anti-Harassment Policy

President Carpenter commented these are advisory groups that do not require staff and asked for volunteers for this committee.

Director Milliman made a motion to establish the GRF Board Code of Conduct Advisory Committee with Directors Carpenter, Milliman, Stanley, Stephens and Horton. The motion was seconded by Director Horton.

Discussion ensued among the directors.

President Carpenter called for the vote and the motion passed without objection.

13. The Board did not take a break.

14. Committee Reports

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- a. Report of the Finance Committee/Financial Reports – Director Pearlstone gave an update from the committee. The committee met on October 21, 2020; next meeting December 16, 2020, at 1:30 p.m. as a virtual meeting.
 - (1) GRF Treasurer's Report – Director Pearlstone
 - (2) GRF Finance Committee Report
- b. Strategic Planning Committee—Director Pearlstone gave an update from the committee. First meeting was held on October 15, 2020, at 11:45 a.m. as a virtual meeting. Next meeting TBA.
- c. Report of the Community Activities Committee – Director Pearlstone gave an update from the committee. The committee met on October 8, 2020; next meeting December 10, 2020, at 1:30 p.m. as a virtual meeting.

(1) Equestrian Center Ad Hoc Committee – President Carpenter gave an update on the committee. The committee met on October 27, 2020; next meeting December 3, 2020.

- d. Report of the Landscape Committee – Director Horton. The committee met on November 30, 2020; next meeting February 10, 2021.
- e. Report of the Maintenance & Construction Committee – Director Garthoffner gave an update from the committee. The committee discussed the PAC renovations. The committee met on November 13, 2020, in closed session; next meeting December 9, 2020, at 9:30 a.m. as a virtual meeting.
 - (1) Report of the Clubhouse 1 Renovation Ad Hoc Committee – Director Moldow gave an update from the committee. The Committee met on October 23, 2020; next meeting TBA.
- f. Report of the Media and Communications Committee—Director Milliman gave an update on the committee. The Committee met on October 19, 2020; next meeting will be held on December 14, 2020, at 1:30 p.m. as a virtual meeting.
- g. Report of the Mobility & Vehicles Committee – Director Tibbetts update on the committee. The Committee met on October 7, 2020; next meeting February 3, 2021, at 1:30 p.m. as a virtual meeting.
- h. Report of the Security & Community Access Committee – Director Tibbetts gave an update on the committee. The Committee met on August 24, 2020; next meeting December 28, 2020, at 1:30 p.m. as a virtual meeting.

(1) Report of the Laguna Woods Village Traffic Hearings – Director Horton gave an update on the hearings. The Traffic Hearings last met on October 21, 2020; next Traffic Hearings will be held on December 16, 2020, at 9:00 a.m. and 1:00 p.m. as a virtual meeting.

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- i. Report of the Disaster Preparedness Task Force – Director Moldow gave an update on the task force. The Task Force met on November 24, 2020; next meeting TBA.
- j. GRF Bylaw Ad Hoc Committee –President Carpenter gave an update on the committee. The committee met on October 30, 2020; next meeting TBA.
- k. Software Research Group – Director Hopkins gave an update from the research group. The Research Group met on October 2, 2020; Next meeting TBA.

15. Future Agenda Items - *All matters listed below are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- a. Update Resolution on the Distribution of Telephone Directories and Community Maps

16. Directors' Comments

- Director Horton thanked Director Torng for his help on the Equestrian Center.
- VMS Director Tung asked the board about the expectations of the VMS Board.
- Director Stanley asked if the board could conduct a resident survey.
- Director Milliman commented that the Media and Communications Committee is working on a resident survey.

17. Recess - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.*

The meeting was recessed at 11:34 a.m.

Summary of Previous Closed Session Meetings per Civil Code §4935.

During the November 4, 2020, Regular Closed Session, the

Board: Approved the Agenda

Approved the Minutes of:

(a) October 6, 2020 – Regular Closed Session

(b) October 28, 2020 – Emergency Closed Session

Discussed Member Disciplinary Matters

Discussed and Considered Personnel Matters

Discussed Legal/Legislation Matters

Discussed COVID-19 Emergency Issues

18. Adjournment

The meeting was adjourned at 3:30 p.m.

DocuSigned by:

Joan Milliman

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Joan Milliman, Secretary of the Board



OPEN MEETING

**MINUTES OF A SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS
OF THE GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Monday, December 7, 2020 - 10:00 A.M.

VIRTUAL MEETING

24351 El Toro Road, Laguna Woods, California

The purpose of this meeting is to interview and appoint a VMS Board representative

Directors Present: Bunny Carpenter, Egon Garthoffner, Joan Milliman, Sue Stephens, Yvonne Horton, Gan Mukhopadhyay, James Hopkins, Jon Pearlstone, Don Tibbetts, Bert Moldow

Directors Absent: None

Staff Present: Siobhan Foster-COO, Cheryl Silva, Grant Schultz

Others Present: VMS Candidates: Geron Gray, Dick Rader, Judith Troutman and James Tung
Juanita Skillman (VMS)

1. Call Meeting to Order / Establish Quorum – President Carpenter

President Carpenter called the meeting to order at 10:04 a.m. and established that a quorum was present.

2. State Purpose of Meeting – President Carpenter

President Carpenter stated that the purpose of this meeting was to interview and appoint a VMS Board representative, term ending in 2023 at the annual meeting.

3. Approval of the Agenda

Hearing no objections, the agenda was approved.

4. Introduce VMS/GRF Board Candidates:

President Carpenter introduced the four candidates:

Geron Gray
Richard L. Rader
Judith Troutman
James Tung

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5. Candidate Statements, Interview and Vote for one VMS/GRF Board Member (term ending in 2023 at the VMS Annual Meeting)

Each candidate was given three minutes to give a candidate statement. The candidates were given two minutes to answer questions from the board. The board voted privately through the GoToMeeting chat box.

6. Counting of the Votes – Corporate Secretary

The Corporate Secretary verified the votes: Geron Gray (0), Dick Rader (2), Judith Troutman (5) and James Tung (3)

7. Announcement of Ballot Results – Corporate Secretary

The Assistant Corporate Secretary announced the results of the ballot tabulation and announced that Judith Troutman received the most votes.

8. Adjournment

The meeting was adjourned at 11:45 a.m.

DocuSigned by:

Joan Milliman

B855D0EC004A480

Joan Milliman, Secretary of the Board
Golden Rain Foundation

RESOLUTION 90-21-XX

**Approve the Request for Removal
of One Olive Tree and Four Aleppo Pine Trees**

WHEREAS, on November 30, 2020, the Landscape Committee reviewed the request for the removal of one Olive tree and four Aleppo Pine trees. The request was received from the Member at 4003-1D who cited the reason as view obstruction and;

WHEREAS, the Committee recommends approving the request for the removal of one Olive tree and four Aleppo Pine trees due to two factors; the trees are volunteer trees on GRF property and, given the current size of the trees, it would be financially beneficial to remove them now rather than allowing them to grow and require future trimming.

NOW THEREFORE BE IT RESOLVED, January 5, 2021, the Board of Directors approves the request for the removal of one Olive tree and four Aleppo Pine trees located on the slope at the rear of the unit at 4003-1D;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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STAFF REPORT

DATE: January 5, 2021
FOR: Board of Directors
SUBJECT: GRF Strategic Planning Committee Charter - Updated

RECOMMENDATION

Adoption of the updated GRF Strategic Planning Committee Charter.

BACKGROUND

On March 3, 2020, GRF formed a new strategic planning standing committee and adopted a GRF Strategic Planning Committee Charter. The board wants to more formally review strategic planning concepts that may fall outside the scope of the business planning process. The charter includes topics that are relevant and of interest to all corporations, including the following:

1. Review, evaluate, and make recommendations to the Corporate Members according to GRF bylaw 2.1.4, in relation to:
 - a. Sale and/or conveyance of Golden Rain Foundation or Golden Rain Foundation of Laguna Hills Trust real estate and/or improvements, where the value of the real estate and or improvement is appraised for at least \$500,000;
 - b. Lease of real estate or improvement in excess of 1 year;
 - c. Acquisition of real estate, where the total amount to be paid is at least \$500,000;
 - d. Expansion of facilities or construction of new facilities, either the construction of a new facility or an addition to an existing facility of at least 1,000 new or additional square feet or a minimum cost of \$500,000; and
 - e. Any borrowing in an amount excess of \$1,000,000.
2. Research alternative sources of revenue and alternative cost sharing models and make recommendations to the Board.
3. Direct the Managing Agent to prepare a long-term strategic plan; review and modify the Plan as necessary, and present the Plan to the Board.

DISCUSSION

The GRF Strategic Planning Committee held its inaugural meetings on October 15, and December 22, 2020. At these meetings, the committee further defined the committee objectives reflected in the updated committee charter. On December 22, 2020, the committee, by unanimous consent, recommended that the board adopt the updated charter, which includes the following additional topics:

1. Building community consensus on the vision for the Village's growth, financial and operational goals translated into specific, quantifiable goals and objectives.

2. Helping Village Management Services (VMS) Inc. identify critical strategic issues facing the organization. Assisting in analysis of alternative strategic options.
3. Understanding the organization's industry, market/community, and improve core competencies.
4. Keeping up-to-date on industry and local market trends, opportunities to improve the cost effectiveness and quality of services provided by the organization.
5. Identifying and assisting in the development of major new programs and services.
6. Developing criteria for management to use in evaluating potential strategic investments.
7. Making recommendations to the full board related to the organization's mission, vision, strategic initiatives, major programs and services.
8. In cooperation with Managing Agent (VMS), annually reviewing the strategic plan and recommending updates as needed based on changes in the market, community needs, and other factors.

FINANCIAL ANALYSIS

None.

Prepared By: Siobhan Foster, COO

Committee Routing: Strategic Planning Committee

ATTACHMENT(S)

ATT 1: Resolution 90-21-XX

ATT 2: Resolution 90-20-13 Redline Version



RESOLUTION 90-21-XX

GRF Strategic Planning Committee Charter

WHEREAS, a Strategic Planning Committee has been established pursuant to Article 7, Section 7.1 of the bylaws of the Golden Rain Foundation (GRF).

NOW THEREFORE BE IT RESOLVED, January 5, 2021, the Board of Directors of this Corporation hereby assigns the duties and responsibilities of this Committee, as follows:

1. Perform the duties imposed upon all standing committees as set forth in the resolution entitled, "General Duties of Standing Committees."
2. Review, evaluate, and make recommendations to the Corporate Members according to GRF bylaw 2.1.4, in relation to:
 - a. Sale and/or conveyance of Golden Rain Foundation or Golden Rain Foundation of Laguna Hills Trust real estate and/or improvements, where the value of the real estate and or improvement is appraised for at least \$500,000;
 - b. Lease of real estate or improvement in excess of 1 year;
 - c. Acquisition of real estate, where the total amount to be paid is at least \$500,000;
 - d. Expansion of facilities or construction of new facilities, either the construction of a new facility or an addition to an existing facility of at least 1,000 new or additional square feet or a minimum cost of \$500,000; and
 - e. Any borrowing in an amount excess of \$1,000,000.
3. Building community consensus on the vision for the Village's growth, financial and operational goals translated into specific, quantifiable goals and objectives.
4. Helping Village Management Services (VMS) Inc. identify critical strategic issues facing the organization. Assisting in analysis of alternative strategic options.
5. Understanding the organization's industry, market/community, and improve core competencies.

6. Keeping up-to-date on industry and local market trends, opportunities to improve the cost effectiveness and quality of services provided by the organization.
7. Identifying and assisting in the development of major new programs and services.
8. Developing criteria for management to use in evaluating potential strategic investments.
9. Making recommendations to the full board related to the organization's mission, vision, strategic initiatives, major programs and services.
10. In cooperation with Managing Agent (VMS), establishing the development of three, five year and long-range (10 years or more) strategic plan with measurable goals and time targets, and present Plan to the Board.
11. In cooperation with Managing Agent (VMS), annually reviewing the strategic plan and recommending updates as needed based on changes in the market, community needs, and other factors.
12. Researching alternative sources of revenue and alternative cost sharing models and make recommendations to the Board.
13. The Committee shall perform such other tasks as are assigned by the GRF President or Board of Directors of this corporation.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the corporation to carry out this resolution.



RESOLUTION 90-~~2021-13XX~~

GRF Strategic Planning Committee Charter

WHEREAS, a Strategic Planning Committee has been established pursuant to Article 7, Section 7.1 of the bylaws of the ~~corporation~~Golden Rain Foundation (GRF:-).

NOW THEREFORE BE IT RESOLVED, ~~March 3, 2020~~January 5, 2021, the Board of Directors of this Corporation hereby assigns the duties and responsibilities of this Committee, as follows:

1. Perform the duties imposed upon all standing committees as set forth in the resolution entitled, "General Duties of Standing Committees."
2. Review, evaluate, and make recommendations to the Corporate Members according to GRF bylaw 2.1.4, in relation to:
 - a. Sale and/or conveyance of Golden Rain Foundation or Golden Rain Foundation of Laguna Hills Trust real estate and/or improvements, where the value of the real estate and or improvement is appraised for at least \$500,000;
 - b. Lease of real estate or improvement in excess of 1 year;
 - c. Acquisition of real estate, where the total amount to be paid is at least \$500,000;
 - d. Expansion of facilities or construction of new facilities, either the construction of a new facility or an addition to an existing facility of at least 1,000 new or additional square feet or a minimum cost of \$500,000; and
 - e. Any borrowing in an amount excess of \$1,000,000.
- ~~3. Research alternative sources of revenue and alternative cost sharing models and make recommendations to the Board.~~
3. Building community consensus on the vision for the Village's growth, financial and operational goals translated into specific, quantifiable goals and objectives.
4. Helping Village Management Services (VMS) Inc. identify critical strategic issues facing the organization. Assisting in analysis of alternative strategic options.

5. Understanding the organization's industry, market/community, and improve core competencies.
 6. Keeping up-to-date on industry and local market trends, opportunities to improve the cost effectiveness and quality of services provided by the organization.
 7. Identifying and assisting in the development of major new programs and services.
 8. Developing criteria for management to use in evaluating potential strategic investments.
 9. Making recommendations to the full board related to the organization's mission, vision, strategic initiatives, major programs and services.
 10. In cooperation with Managing Agent (VMS), establishing the development of three, five year and long-range (10 years or more) strategic plan with measurable goals and time targets, and present Plan to the Board.
 11. In cooperation with Managing Agent (VMS), ~~prepare a long-term strategic plan; annually reviewing and modify the Plan~~ strategic plan and recommending updates as necessary, and present the Plan to the Board needed based on changes in the market, community needs, and other factors.
- 4.12. Researching alternative sources of revenue and alternative cost sharing models and make recommendations to the Board.
- 5.13. The Committee shall perform such other tasks as are assigned by the GRF President or Board of Directors of this corporation.

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry this resolution.



RESOLUTION 90-20-xx
GRF Committee Appointments

RESOLVED, January 4, 2021 that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Sue Stephens, Chair (GRF)
Jon Pearlstone, (GRF)
James Hopkins (GRF)
Steve Parsons (Third)
Deborah Dotson (Third)
Donna Rane-Szostak, Alternate (Third)
Sue Margolis (United)
Manuel Armendariz (United)
Brian Gilmore, Alternate (United)
Al Amado, (Mutual 50)

Strategic Planning Committee

Jon Pearlstone, Chair (GRF)
James Hopkins (GRF)
Gan Mukhapadhyay (GRF)
Robert Mutchnick (Third)
Cush Bhada (Third)
Steve Parsons, Alternate (Third)
Sue Margolis (United)
Andre Torng (United)
Brian Gilmore, Alternate (United)

Community Activities Committee

Jon Pearlstone, Chair (GRF)
Bunny Carpenter (GRF)
Yvonne Horton (GRF)
Deborah Dotson (Third)
Reza Karimi (Third)
Annie McCary, Alternate (Third)
Andre Torng (United)
Cash Achrekar (United)
Elsie Addington, Alternate (United)

Ryna Rothberg, (Mutual 50)
Advisor: Roland Boudreau, Juanita Skillman

Equestrian Center Ad Hoc Committee (new)

Bunny Carpenter, Chair (GRF)

Yvonne Horton (GRF)

Vacant (GRF)

Cush Bhada (Third)

Annie McCary, (Third)

Vacant (United)

Vacant (United)

Advisors: Gary Empfield, Stefanie Brown, Bunny Lipinski, Susan Hemberg

Finance Committee

Vacant, Chair (GRF)

James Hopkins (GRF)

Gan Mukhapadhyay (GRF)

Egon Garthoffner, Alternate (GRF)

Steve Parsons (Third)

Robert Mutchnick (Third)

Deborah Dotson, Alternate (Third)

Azar Asgari (United)

Carl Randazzo (United)

Manuel Armendariz, Alternate (United)

Al Amado, (Mutual 50)

Advisor: Rosemarie diLorenzo

Purchasing Ad Hoc Committee

Bunny Carpenter, Chair (GRF)

Yvonne Horton (GRF)

Steve Parsons (Third)

Donna Rane-Szostak (Third)

Ralph Engdahl, Alternate (Third)

Carl Randazzo (United)

Cash Achrekar (United)

Brian Gilmore, Alternate (United)

Landscape Committee

Yvonne Horton, Chair (GRF)

Vacant (GRF)

Vacant (GRF)

Bunny Carpenter, Alternate (GRF)

Lynn Jarrett, (Third)

Reza Karimi, (Third)

Donna Rane-Szostak, Alternate (Third)
Manuel Armendariz, (United)
Andre Torng (United)
~~Anthony Liberatore, Alternate (United)~~
Vacant (Mutual 50)

Maintenance & Construction Committee

Egon Garthoffner, Chair (GRF)
Bert Moldow (GRF)
Gan Mukhapadhyay (GRF)
John Frankel (Third)
Ralph Engdahl (Third)
Deborah Dotson, Alternate (Third)
Carl Randazzo, (United)
Brian Gilmore (United)
Reza Bastani, Alternate (United)
Inesa Nord-Leth (Mutual 50)
Advisor: Richard Palmer, Steve Leonard, Bill Walsh

Clubhouse 1 Renovation Ad Hoc Committee

Bert Moldow, Chair (GRF)
Egon Garthoffner (GRF)
Gan Mukhapadhyay (GRF)
John Frankel (Third)
Cush Bhada (Third)
Ralph Engdahl, Alternate (Third)
Carl Randazzo (United)
Manuel Armendariz (United)
Sue Margolis, Alternate (United)
Advisors: Steve Leonard, Bill Walsh

Energy Solutions Ad Hoc Committee

Sue Stevens, Chair (GRF)
Bert Moldow, (GRF)
Egon Garthoffner (GRF)
Vacant (United)
Vacant (United)
Vacant (Third)
Vacant (Third)
Advisors: Steve Leonard, Bill Walsh

Media and Communications

Joan Milliman, Chair (GRF)

Bunny Carpenter (GRF)

Annie McCary (Third)

Lynn Jarrett (Third)

Deborah Dotson, Alternate (Third)

Elsie Addington, (United)

Neda Ardani (United)

Cash Achrekar, Alternate (United)

Ryna Rothberg, (Mutual 50)

Advisors: Carmen Pacella, Frank Tybor, Tom Nash, Juanita Skillman, Lucy Parker

Mobility & Vehicles Committee

Don Tibbetts, Chair (GRF)

Egon Garthoffner (GRF)

Joan Milliman (GRF)

Craig Wayne (Third)

Reza Karimi (Third)

Cush Bhada, Alternate (Third)

Elsie Addington, (United)

Reza Bastani (United)

Neda Ardani, Alternate (United)

John Dalis, (Mutual 50)

Advisor: Vashi Williams

Security and Community Access

Don Tibbetts, Chair (GRF)

Bert Moldow (GRF)

Vacant (GRF)

Cush Bhada (Third)

Craig Wayne (Third)

Donna Rane-Szostak, Alternate (Third)

Manuel Armendariz (United)

~~Anthony Liberatore (United)~~

Andre Torng, Alternate (United)

John Dalis (Mutual 50)

OTHER COMMITTEES:

Disaster Preparedness Task Force

Carlos Rojas, Chair

Bert Moldow, (GRF)

Sue Stephens (GRF)

~~Judith Troutman, Alternate (GRF)~~

John Frankel, (Third)

Annie McCary, (Third)

~~Donna Rane-Szostak~~, Alternate (Third)

Cash Achrekar, (United)

Andre Torng, (United)

Reza Bastani, Alternate (United)

Board Members by Rotation (Mutual 50)

Advisors: Tom Soule, Bruce Bonbright

GRF Bylaws Ad Hoc Committee (new)

Sue Margolis, Chair (United)

Bunny Carpenter (GRF)

Bert Moldow (GRF)

Steve Parsons (Third)

Lynn Jarrett (Third)

Elsie Addington (United)

Ryna Rothberg (Mutual 50)

Sue Stephens (Mutual 50)

Laguna Woods Village Traffic Hearings

(Chair will alternate between Boards)

Yvonne Horton (GRF)

Sue Stephens (GRF)

John Frankel (Third)

~~Deborah Dotson~~ (Third)

~~Cush Bhada~~, Alternate (Third)

Neda Ardani (United)

Elsie Addington, Alternate (United)

Board Members by Rotation (Mutual 50)

Select Audit Task Force

James Hopkins (GRF)

Diane Phelps (VMS)

Elizabeth Roper (United)

Peggy Moore (Third)

Insurance Ad Hoc Committee (new)

Sue Margolis, Chair (United)

Cash Achrekar, Co-Chair (United)

Bunny Carpenter (GRF)

James Hopkins (GRF)

~~Anthony Liberatore~~ (United)

~~Carl Randazzo (United)~~

~~Andre Torng (United)~~

Reza Karimi (Third)

Robert Mutchnick (Third)

Rosemarie diLorenzo (VMS)

Wei-Ming Tao (VMS)

Advisor: Diane Fortner

RESOLVED FURTHER, that Resolution 90-20-59 adopted December 1, 2020, is hereby superseded and cancelled; and

RESOLVE FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

ENDORSEMENT (to Board)

Discuss & Consider Security Officers at Specialty Events

The Recreation and Special Events Department is responsible for the planning and execution of comprehensive recreation programs and events for all residents of Laguna Woods Village. Its mission is to ensure that Laguna Woods Village residents receive unparalleled opportunities to enjoy the utmost in active living.

The Security Services Department provides continuous (24-hour) security operations for the Laguna Woods Village through the use of: field supervision; routine motor patrol; routine foot patrol operations; and a security dispatch center, receiving and dispatching appropriate response to calls on a 24-hour basis.

Laguna Woods Village offers seven different reservable facilities for club events, resident parties and general gatherings. Facilities are able to accommodate groups as small as two people in a conference room, dinner parties up to 400 guests, and large indoor/outdoor events up to 800 participants; such as the annual Baby Boomers Woodstock event, guest speakers of high profile (ie. ACT club event or political candidate under civil code 4515) and the Reform Temple Food Festival.

On December 28, 2020, the Security & Community Access Committee reviewed the Security Officers at Specialty Events report. Director Bhada made a motion to amend the Recreation and Special Events Department Policy allowing clubs/residents to obtain fee-based security services when hosting specialty events and removing the word mandatory from the report. Director Armendariz seconded the motion.

By consensus, the motion carried.

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STAFF REPORT

DATE: January 5, 2021
FOR: Board of Directors
SUBJECT: Security Officers at Specialty Events

RECOMMENDATION

Staff recommends amendment to the Recreation and Special Events Department Policy allowing clubs/residents to obtain fee-based security services when hosting specialty events, as deemed necessary by recreation staff.

BACKGROUND

The Recreation and Special Events Department is responsible for the planning and execution of comprehensive recreation programs and events for all residents of Laguna Woods Village. Its mission is to ensure that Laguna Woods Village residents receive unparalleled opportunities to enjoy the utmost in active living.

The Security Services Department provides continuous (24-hour) security operations for the Laguna Woods Village through the use of: field supervision; routine motor patrol; routine foot patrol operations; and a security dispatch center, receiving and dispatching appropriate response to calls on a 24-hour basis.

Laguna Woods Village offers seven different reservable facilities for club events, resident parties and general gatherings. Facilities are able to accommodate groups as small as two people in a conference room, dinner parties up to 400 guests, and large indoor/outdoor events up to 800 participants; such as the annual Baby Boomers Woodstock event, guest speakers of high profile (ie. ACT club event or political candidate under civil code 4515) and the Reform Temple Food Festival.

On December 28, 2020, the Security & Community Access Committee reviewed and accepted making amendments to the Recreation and Special Events Department Policy allowing clubs/residents to obtain fee-based security services when hosting specialty events, as deemed necessary by recreation staff.

DISCUSSION

The purpose of the amendment is to allow select specialty club/resident events have Security Officers present for the safety of residents, guests, staff and property. Events requiring Security Officers will be determined by type, location, estimated attendance, serving of alcoholic beverages, high profile guest appearance(s) and/or events that draw attention from the news media.

Security requirements will be determined at time of booking. In addition, the Security Department will be notified in advance to determine event needs and the amount of personnel and hours required.

FINANCIAL ANALYSIS

Fees will be based on the bill rate for the Security Department; for 2021 the rate is approximately \$40.00/hour. The billable hours will be determined by the Security Department and included in the contract for the event. The Recreation and Special Events Department will collect the fee at the conclusion of the event as per standard operating procedure.

Prepared By: Jennifer Murphy, Recreation Manager
Francis Gomez, Operations Manager

Reviewed By: Tom Siviglia, Operations Manager
Brian Gruner, Recreation and Special Events Director
Carlos Rojas, Chief of Security Services
Siobhan Foster, Chief Operating Officer
Betty Parker, Chief Financial Officer

ATTACHMENT(S)

Attachment 1: Amended Recreation Department Policy: Room Reservations
Attachment 2: Resolution

Attachment 1

Golden Rain Foundation Recreation and Special Events Department Policies and Procedures

Room Reservations

A. General

1. Requestor must be a Laguna Woods Village resident and be prepared to show Laguna Woods Village ID card upon request in order to check availability or make/change/cancel reservation (with the exception of memorials).
2. Requestor must submit a facility application form prior to making payment for a room reservation.
3. Reservations by individuals may only be booked for private or social gatherings.
4. Rooms may not be used to conduct a business. Marketing or solicitation of third-party products is strictly prohibited. Caterers and entertainers are permitted as service providers to the group, and they may provide business cards and contact information. No monetary transactions may take place within GRF's facilities.
5. Individuals are prohibited from advertising events to the general public through media in general circulation outside of Laguna Woods Village. Staff works to assure that clubs/groups/organizations and individuals are placed in the appropriate-sized rooms for their event. Set minimum occupancy limits will be enforced.
6. Clubhouse rooms may be reserved between 8 a.m. and 10 p.m. seven days a week, except for New Year's Eve, which may be reserved until 1 a.m. Extended hours up to midnight may be scheduled with the facility supervisor three weeks in advance for Clubhouses 2 and 7; additional fees will apply for extended hours per the GRF fee list.
7. Reservations must be for a two-hour minimum room rental or four-hour minimum rental for the large ballrooms and main lounges. One-hour reservations may be made on a case-by-case basis with the approval of the facility supervisor; reservations for one hour may not request a room setup.
8. Length of reservation must include setup/decoration, caterer preparation and cleanup time.
9. The GRF pricing policies contain two rates: Resident rate and exception rate; (refer to the GRF fee list).
 - a. Resident rate applies to:
 - i. All Laguna Woods Village residents;
 - ii. Weddings and wedding receptions for residents and
 - iii. Private resident events such as birthdays, memorials and/or anniversary parties.
 - b. Exception rate applies to:

- i. Any non-Laguna Woods Village organization or group for which a resident makes a reservation;
 - ii. Weddings and/or wedding receptions for non-residents and are limited to only siblings, children, parents and grandchildren of residents; and
 - iii. All club/group/organization reservations that have more than 50 percent nonresidents in attendance and are charging admittance or accepting donations (club/group/organization-approved fundraisers are exempt).
10. It is prohibited to use any room/facility for anything but the stated purpose.
11. Reservations may be canceled or moved as necessary to accommodate government elections, GRF and mutual meetings, facility renovations, GRF-approved requests, Recreation-coordinated communitywide events, etc. The Performing Arts Center rehearsal room reservations may be canceled or moved if the auditorium is booked.
12. Every reservation must submit a Facility Checkout Form to the clubhouse staff at the conclusion of the event indicating the number of residents and nonresidents.
13. Cancellation of a paid reservation requires at least 14 days' notice to Recreation to qualify for a full refund.
14. Refunds will be credited to the requestor's credit card or via check, by request.
15. "No shows" and cancellations less than 14 days of the reservation date will result in the complete forfeiture of the room reservation fees.
16. Specialty club/resident events may have security personnel; additional fees apply (refer to the GRF fee list).
 - a. Events requiring security personnel are determined by type, size and/or nature of event.
17. Bounce houses, tents, party rental equipment, mobile catering/salon trucks, outside caterers, etc. must be cleared by the insurance coordinator 60 days in advance (call 949-597-4202 for more information) and may require a permit by the City of Laguna Woods.

Attachment 2

RESOLUTION 90-21-XX

WHEREAS, the Recreation and Special Events Department is responsible for the planning and execution of comprehensive recreation programs and events for all residents of Laguna Woods Village; and

WHEREAS, Laguna Woods Village offers seven different reservable facilities for club events, resident parties and general gatherings. Facilities are able to accommodate groups as small as two people in a conference room, dinner parties up to 400 guests, and large indoor/outdoor events up to 800 participants; and

WHEREAS, the Security Services Department provides continuous (24-hour) security operations for the Laguna Woods Village through the use of: field supervision; routine motor patrol; routine foot patrol operations;

NOW THEREFORE BE IT RESOLVED, February 2, 2021, that the Board of Directors hereby approves amendment to the Recreation and Special Events Department Policy to allow clubs/residents obtain fee-based security services when hosting specialty events at the overtime bill rate for the Security Services Department;

RESOLVE FUTHER, that select specialty club/resident events have Security Officers present for the safety of residents, guests, staff and property. Events requiring Security Officers will be determined by type, location, estimated attendance, serving of alcoholic beverages, high profile guest appearance(s) and/or events that draw attention from the news media;

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

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GRF Financial Report

As of November 30, 2020



INCOME STATEMENT (in Thousands)	ACTUAL
Assessment Revenue	\$28,804
Non-Assessment Revenue	\$10,810
Total Revenue	\$39,614
Total Expense	\$35,377
Net Revenue/(Expense)	\$4,237

1

GRF Financial Report

As of November 30, 2020



OPERATING ONLY INCOME STATEMENT (in Thousands)	ACTUAL
Assessment Revenue	\$25,441
Non-Assessment Revenue	\$7,092
Total Revenue	\$32,533
Total Expense ¹	\$30,571
Operating Surplus	\$1,962

1) excludes depreciation

2

GRF Financial Report

As of November 30, 2020

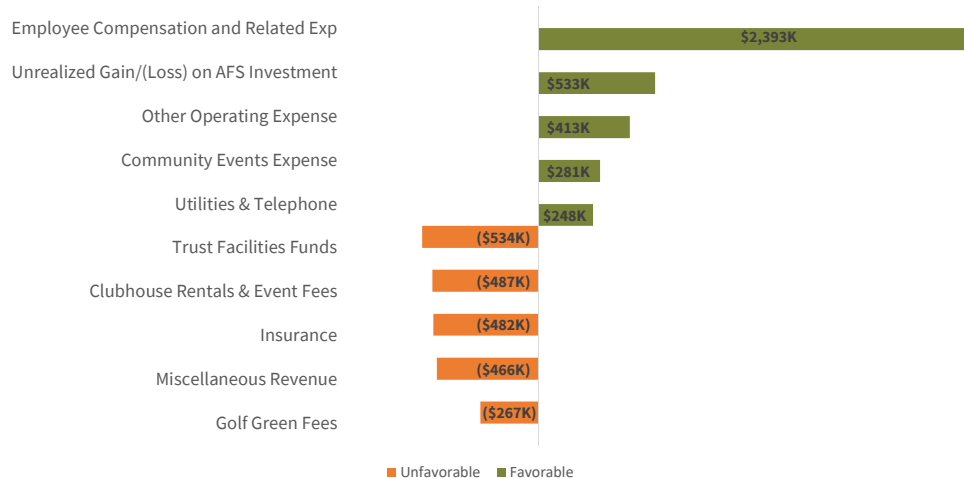


INCOME STATEMENT (in Thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$28,804	\$28,803	\$1
Non-Assessment Revenue	\$10,810	\$12,166	(\$1,356)
Total Revenue	\$39,614	\$40,969	(\$1,355)
Total Expense	\$35,377	\$38,401	\$3,024
Net Revenue/(Expense)	\$4,237	\$2,568	\$1,669

3

GRF Financial Report

As of November 30, 2020



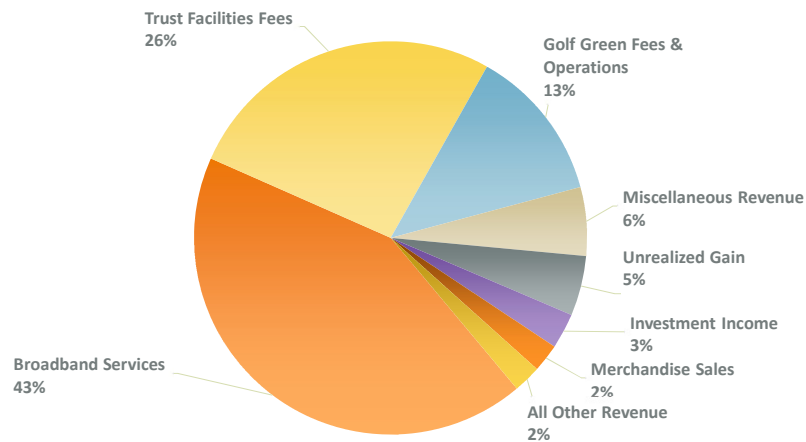
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GRF Financial Report

As of November 30, 2020



Total Non Assessment Revenues \$10,810,210



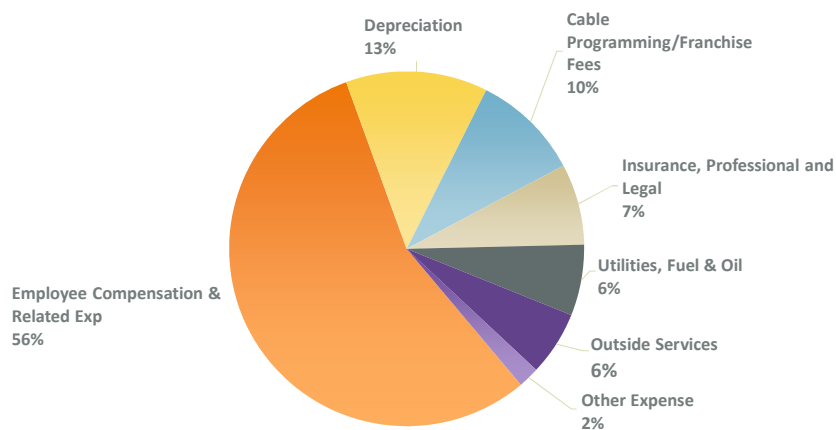
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GRF Financial Report

As of November 30, 2020



Total Expenses \$35,376,831



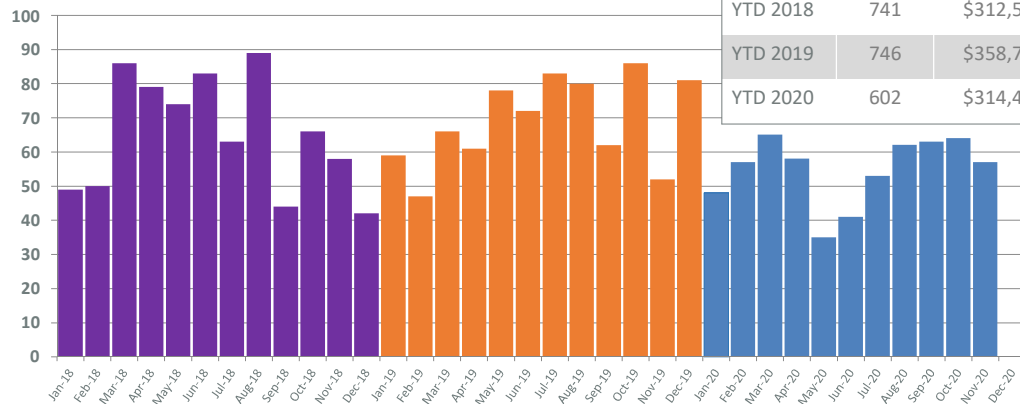
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GRF Financial Report

As of November 30, 2020



RESALE HISTORY - Consolidated



7

GRF Financial Report

As of November 30, 2020



FUND BALANCES (in Thousands)	ENDING BALANCE	WORK IN PROGRESS	ADJUSTED BALANCES
Equipment	\$5,029	\$2,832	\$2,197
Facilities	20,534	4,746	15,788
Contingency	1,046	281	765
Trust Facilities Fees	4,518	0	4,518
TOTAL	\$31,127	\$7,859	\$23,268

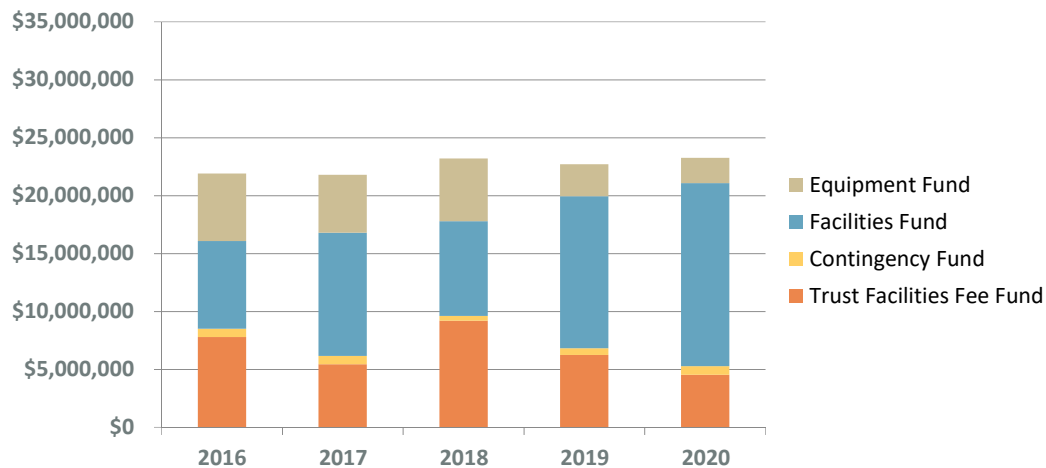
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GRF Financial Report

As of November 30, 2020



ADJUSTED FUND BALANCES



9

GRF Financial Report

As of November 30, 2020



ADJUSTED FUND BALANCES

FUND ENCUMBRANCES (in Thousands)		
	TOTAL APPROPRIATIONS	REMAINING ENCUMBRANCE
Aquatics & Fitness	\$737	\$251
Broadband Services	1,000	353
Clubhouses	4,881	3,826
Computers	2,123	345
Community Center	2,696	411
Energy Projects	1,100	360
Golf Facilities	916	677
Landscape	437	139
Other Equipment	310	184
Other GRF Facilities	1,990	272
Paving	1,935	122
Security	2,835	285
Vehicles	3,434	427
TOTAL	\$24,394	\$7,652

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Golden Rain Foundation of Laguna Woods
Statement of Revenues & Expenses - Preliminary
11/30/2020
(\$ IN THOUSANDS)

		CURRENT MONTH			YEAR TO DATE			PRIOR YEAR	TOTAL
		ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET
Revenues:									
Assessments:									
1	Operating	\$2,313	\$2,313		\$25,441	\$25,441	\$1	\$25,754	\$27,754
2	Additions to restricted funds	306	306		3,362	3,362		2,662	3,668
3	Total assessments	2,619	2,618		28,804	28,803	1	28,416	31,422
Non-assessment revenues:									
4	Trust facilities fees	323	309	13	2,870	3,404	(534)	3,693	3,714
5	Golf green fees	117	126	(9)	1,122	1,389	(267)	1,258	1,515
6	Golf operations	27	24	4	247	226	21	217	249
7	Merchandise sales	27	25	2	249	275	(26)	301	300
8	Clubhouse rentals and event fees	1	60	(59)	114	601	(487)	679	675
9	Rentals	12	6	6	131	103	28	115	109
10	Broadband services	388	427	(38)	4,619	4,692	(73)	4,385	5,119
11	Investment income	23	36	(13)	315	400	(85)	496	437
12	Unrealized gain/(loss) on AFS investments	43		43	533		533	400	
13	Miscellaneous	31	97	(66)	610	1,076	(466)	1,048	1,173
14	Total non-assessment revenue	992	1,110	(117)	10,810	12,166	(1,356)	12,591	13,290
15	Total revenue	3,611	3,728	(117)	39,614	40,969	(1,355)	41,006	44,711
Expenses:									
16	Employee compensation and related	1,680	1,971	291	19,657	22,050	2,393	21,555	24,079
17	Materials and supplies	245	150	(95)	1,645	1,773	128	1,594	1,910
18	Cost of goods sold	19	16	(3)	181	175	(6)	207	191
19	Community Events	2	59	56	124	405	281	434	457
20	Utilities and telephone	110	177	67	1,936	2,184	248	2,193	2,352
21	Fuel and oil	32	43	12	348	478	130	475	522
22	Legal fees	18	29	11	285	319	34	653	348
23	Professional fees	32	45	13	539	672	133	561	724
24	Equipment rental	18	18		204	201	(3)	194	222
25	Outside services	609	183	(426)	2,073	2,000	(72)	1,743	2,186
26	Repairs and maintenance	203	58	(145)	724	717	(7)	554	821
27	Other Operating Expense	22	76	54	361	774	413	482	869
28	Income taxes		2	2	1	23	22	1	25
29	Property and sales tax	19	9	(11)	123	94	(29)	121	105
30	Insurance	195	120	(75)	1,799	1,316	(482)	1,231	1,436
31	Cable Programming/Copyright/Franchise	319	332	13	3,478	3,545	67	4,639	3,862
32	Investment expense		3	3	6	38	31	35	41
33	Net Allocation to Mutuals	(279)	(261)	18	(2,710)	(2,896)	(186)	(2,320)	(3,161)
34	Uncollectible Accounts		1	1		14	14	5	15
35	(Gain)/loss on sale or trade		(6)	(6)	21	(62)	(83)	4	(68)
36	Depreciation and amortization	401	401		4,581	4,581		4,154	4,581
37	Total expenses	3,644	3,426	(218)	35,377	38,401	3,025	38,516	41,515
38	Excess of revenues over expenses	(\$34)	\$302	(\$336)	\$4,237	\$2,568	\$1,670	\$2,491	\$3,196

Statement of Revenue & Expense Variance Report - Preliminary

as of November 30, 2020

SUMMARY

For the year-to-date period ending November 30, 2020, Golden Rain Foundation operations were better than budget by \$1,670K, including \$2,248 due to closure of facilities mid-March due to the COVID-19 pandemic. These favorable variances were partially offset by increased insurance premiums. Explanations for categories with significant variances are provided below.

REVENUE

- **Trust Facilities Fees Line 4** – (\$534K) Unfavorable variance due to fewer manors sold. Year to date revenue generated from the \$5,000 per manor transfer fee is 16% lower than anticipated. The Community had 602 resales versus a budget of 680; compared to 746 in 2019 for the same period.
- **Golf Green Fees Line 5** – (\$267K) Unfavorable due to closure of facilities on March 12 due to the COVID-19 pandemic. Golf facilities re-opened on May 11 and are operating at decreased capacity due to social distancing requirements.
- **Clubhouse Rentals Line 8** – (\$487K) Unfavorable due to closure of facilities on March 12 due to the COVID-19 pandemic.
- **Unrealized Gain/(Loss) on AFS Investments Line 12** – \$533K Favorable variance due to reporting of Unrealized Gain on Available for Sale Investments. An entry is made monthly to reflect investment market conditions, which fluctuate.
- **Miscellaneous Revenue Line 13** – (\$466K) Unfavorable variance due to fewer fees collected during facility closures since mid-March, including class fees, non-resident parking fees, photo copy fees, bridge room guest fees, auto decal fees, and clubhouse labor fees.

EXPENSE

- **Employee Compensation and Related Line 16** – \$2,393K Favorable variance due to the furlough of employees during COVID-19 pandemic. Impacted areas were primarily in Recreation Services (Clubhouses, Administration, and Fitness), General Services (Transportation and GRF Janitorial), and M&C which returned to full operations in August (Paint, Facilities Management, and Construction Management). The variance was furthered by less participation in non-union retirement benefits.
- **Materials and Supplies Line 17** – \$128K Favorable variance in several areas of operation. Fleet services maintenance, GRF Janitorial, and Streets and Sidewalks were all impacted by pandemic as vehicles were used less, Street crew furloughed, and GRF facilities required less cleaning products. Clubhouses are favorable as materials requested by clubs are on hold until facilities and services reopen, which will be in 2021. Resident Services had favorable expenditures for ID Cards and RFID, which led to offsetting lower revenue in Miscellaneous Revenue category.
- **Community Events Line 19** – \$281K Favorable variance in several areas of Recreation due to shut down of events beginning on March 12.

Statement of Revenue & Expense Variance Report - Preliminary
as of November 30, 2020

- **Utilities and Telephone Line 20** – \$248K Favorable variance due to lower expenditures to date for golf course irrigation due to heavy rainfall at the beginning of the year. Further, a savings occurred in electricity and natural gas due to facility closures during COVID-19 pandemic. Savings were partially offset by increased data service needs, reflected in Telephone.
- **Fuel and Oil Line 21** – \$130K Favorable variance due to lower prices and less consumption of fuel due to COVID-19 pandemic for service vehicles and transportation.
- **Professional Fees Line 23** – \$133K Favorable variance resulted from savings from unused contingency funds for lobbying in 2020 and a smaller unused contingency in Financial Services; budget was reduced for 2021. Favorable variance was furthered due to timing of project management engineering consultant, which will be used by year end.
- **Other Operating Expense Line 27** – \$413K Favorable variance due to the closure of facilities on March 12 due to the COVID-19 pandemic; primarily attributable to recruiting, training, staff support, uniforms, and new-hire physical examinations.
- **Insurance Line 30** – (\$482K) Unfavorable variance due to higher premiums at 10/1/19 and 10/1/20 renewal for property and casualty insurance. Insurance premium increases were implemented after 2020 budget was finalized. Significant changes in market conditions, catastrophic losses including wildfires in California, and a non-renewal situation required a new layered program structure to achieve the existing limits in a tight market. Subsequent to finalization of the 2020 budget, the Board approved a supplemental appropriation, providing funding of \$331K from Contingency funds.
- **Net Allocation to Mutuals Fees Line 33** – (\$186K) Unfavorable variance due to fewer inter-departmental allocations than anticipated.
- **(Gain)/Loss on Sale Line 35** – (\$83K) Unfavorable variance due to realized investment loss.

OPEN MEETING**MINUTES OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
STRATEGIC PLANNING COMMITTEE****Tuesday, December 22, 2020 – 11:30 a.m.****ON-LINE VIRTUAL MEETING****Laguna Woods Village Community Center 24351 El Toro Road**

Director Present: Jon Pearlstone, Gan Mukhapadhyay, Sue Margolis, Brian Gilmore, Andre Torng, Cush Bhada, Robert Mutchnick

Directors Absent: James Hopkins, Steve Parsons

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Cheryl Silva

Others Present: Egon Garthoffner (GRF), Bunny Carpenter (GRF), Dick Rader (VMS)

1. Call to Order

Chair Pearlstone called the meeting to order at 11:30 a.m. and established that a quorum was present.

2. Approval of the Agenda

Director Torng made a motion to approve the agenda. Director Bhada seconded the motion and the motion was approved without objection.

3. Chair's Remarks

Chair Pearlstone asked for comments from the members and commented about the committee charter.

4. Member Comments

Several directors had questions about the committee charter.

Consent:

5. None.

Discussion & Reports:

6. Discuss and consider committee charter.

Siobhan Foster-COO reviewed the committee charter with the committee.

Director Bhada made a motion to approve the charter as amended. Director Torng seconded the motion and the motion passed without objection.

Discussion ensued among the directors.

Director Torng made an amendment to add “improve core competencies” under #5. Director Bhada seconded the motion and the motion passed without objection.

Chair Pearlstone called for the vote and the motion as amended passed without objection.

7. VMS input on possible focus areas

Siobhan Foster gave a presentation on possible areas of focus by the committee, highlighting challenges facing staff in each area and assistance needed from committee:

- Purpose Focus Areas
- Facilities
- Customer Satisfaction
- Information Technology

Jeff Parker-CEO commented about the call center, customer service and land lease.

8. Solicit and review each corporation's priorities.

Items for Future Agendas

9. Finalize top priorities for phase 1 and create action plan for highest priorities:

- Customer Service
- Landscaping
- Quality Control Check
- Communication
- Facilities

Director Margolis made a motion to make the top priorities of this committee a short-term goal of customer service and long-term goal of facilities (which includes a possible land lease). Director Torng seconded the motion.

Discussion ensued among the directors.

Chair Pearlstone called for the vote and the motion passed without objection.

Directors Pearlstone, Mutchnick, Bhada and Torng volunteered to be involved in a sub-committee to build a framework for Strategic Planning for Customer Service (Experience).

Directors Mukhopadhyay, Bhada, and Randazzo volunteered to be involved in a sub-committee to build a “checklist” for facilities.

Director Hopkins was asked to be the coordinator for future strategic planning items to consider.

Concluding Business:

10. Committee Member Comments

- Director Bhada requested to defer the top priorities to the first of the year.
- Director Mukhopadhyay commented we should look at ways to generate revenue.
- Director Garthoffner commented that trees are a long-term problem that we should look at in the future.

11. Date of Next Meeting

Jeff Parker-CEO recommended December 30, 2020 at 11:30 a.m. for the next meeting to review a possible land lease.

Chair Pearlstone will schedule a meeting for January 2021.

12. Adjournment

The meeting was adjourned at 1:15 p.m.

DRAFT

Jon Pearlstone, Committee Chair
Strategic Planning Committee

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OPEN MEETING

REPORT OF THE REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION COMMUNITY ACTIVITIES COMMITTEE

Thursday, December 10, 2020 – 1:30 p.m.
Virtual GoToMeeting

MEMBERS PRESENT: Jon Pearlstone, Chair, Bunny Carpenter, Yvonne Horton, Ryna Rothberg, Andre Torng, Elsie Addington, Debbie Dotson, Reza Karimi, Dennis Boudreau, Juanita Skillman

MEMBERS ABSENT: Ed Tao

OTHERS PRESENT: Judith Troutman

STAFF PRESENT: Brian Gruner, Jackie Kupfert, William Arceo

Call to Order

Chair Pearlstone called the meeting to order at 1:32 p.m.

Acknowledgement of Media

There was no press present.

Approval of Agenda

A motion was made to amend the approval of the agenda stating the removal of agenda item #12, Driving Range Improvement Project.

Motion passed unanimously.

A motion was made to approve the agenda as amended.

Motion passed unanimously.

Approval of Committee Report for October 8, 2020

A motion was made, and by consensus, the report was approved.

Chair's Remarks

Chair Pearlstone stated staff is performing above and beyond, being proactive and communicating with the community. Thank you to the committee for attending today and input for any issues needing addressed is appreciated.

Report of the Recreation and Special Events Director

Mr. Gruner reported COVID-19 numbers have risen exponentially which requires staff to be cautious resulting in tennis and pickleball to possibly revert back to singles play only. Staff will issue a comprehensive communication to the community with updated protocols in the Friday eblast. Due to constant changes in state and county requirements, staff continues to analyze and review the protocols to remain compliant. Staff's central focus is community safety while striving to offer as many amenities as possible to our residents ensuring their mental and physical well-being.

Mr. Gruner updated the committee on the Malware incident with staff working diligently to rectify access to pertinent files. Staff has limited access to some files and IT continues to be vigilant in file recovery for full staff access.

The Volunteer Luncheon is canceled due to the pandemic, but staff will be recognizing them through advertisements in various print media. The Library volunteers have offered residents the opportunity to check out materials during its closure and staff will provide them a box lunch on Monday to thank them for this service. All volunteers are vital to providing the community use of many amenities and staff looks forward to their service in 2021. Many Emeritus classes may remain virtual after the pandemic with some in person classes available. The Equestrian Center has assisted with taking in horses due to area fire evacuations.

Facility enhancements include, but are not limited to, the Performing Arts Center receiving the following improvements: new HVAC system, facility lighting, curtain clean-ing and application of fire retardant and lobby and dining room beautification; pickleball court faucet has been retrofitted to become a touchless dispenser; the tennis center furniture has arrived; Laura Cobarruviaz, new Equestrian supervisor, has developed a vision of improving the facility and operation to increase awareness for both boarders and residents to participate in the equestrian programs; Jeff, a GRF horse team member, was euthanized due to sudden health distress; Pool 2 flag stanchions will be installed once received, but they are currently on back order; outdoor changing rooms have been added to Pool 4 and more are on order for the other pools; a touchless water dispenser has been provided for resident use at the outdoor Fitness area; all operating facilities have restrooms available for use; the Clubhouse 5 tech booth was burglarized and the equipment is being replaced with the assistance of insurance repayment.

Chair Carpenter inquired as to requirements of replacing all drinking fountains. Mr. Gruner stated we cannot replace all drinking fountains, but pickleball and outdoor Fitness (including bocce ball) each have a touchless dispenser. Director Dotson inquired as to how the new touchless dispensers are cleaned, if hand sanitizer stations are available and may the Board get a photo of these as people need to be informed of bringing their own water bottles. Mr. Gruner stated they are disinfected on a scheduled basis. Hand sanitizer has been available since March and the conditional opening protocols state that participants must bring their own water bottle. Director Karimi inquired as to when

pickleball will be back to playing singles. Mr. Gruner stated it will be effective Saturday with leniency of current reservations and the updated protocols will be sent to the Board members. Director Karimi stated the courts are reserved three days in advance so a Monday start date would be recommended. Mr. Gruner stated the announcement should be made today. He stated with COVID-19 case numbers surging, legal counsel, state guidelines and staff recommendations are taken into consideration when making any changes.

Member Comments (Items Not on the Agenda)

Director Addington stated the following member comments: the Garden Center 2 speed bumps are very jolting and the perimeter road gate to the Lutheran Church is broken which makes it very difficult to back-up and turn around. It was requested for staff to add yellow tape to advise others to not go down that particular path.

Staff was directed to add the Garden Center 2 Access Gate to the CAC agenda under Future Business.

CONSENT

A motion was made, and by consensus, the consent calendar was approved.

REPORTS

None.

ITEMS FOR DISCUSSION AND CONSIDERATION

Mr. Lee-Garden Plot #123 - Mr. Gruner presented the current status of Mr. Lee's garden plot activity and staff recourse to inform him of compliance required to date. Mr. Lee reported the timeline of his activity and the reason why he has been less active. He also stated the cost involved to renovate the plot to its current compliant condition.

Motion was made for staff to move forward to relinquish Garden Center plot #123 with items to be removed by December 17, 2020.

Discussion ensued.

Motion passed unanimously.

Mr. Hal Goldberg-Use of Clubhouse 4 Outdoor Sculpture Area - Mr. Gruner stated the resident request to use the Clubhouse 4 outdoor sculpture area as Mr. Goldberg has a large marble stone he would like to begin sculpting.

Discussion ensued.

Staff was directed to continually review activities but not move forward with this request until Orange County returns to the red tier.

Updated Outdoor Activity List - Chair Pearlstone stated staff included this list to update the community on what activities are currently offered and what is being reviewed for future offerings. Mr. Gruner presented the outdoor activity list.

Mr. Gruner stated the updated mask wearing protocol:

- Golf-must wear mask when putting with no other changes
- Swim-must wear mask while on deck or entering/exiting the facility
- Tennis/Pickleball/Paddle Tennis-must wear mask while not playing or entering/exiting the facility
- Lawn Bowling-club instituted must wear mask at all times
- Library-must wear mask at all times
- Outdoor Fitness Classes-must wear mask when onsite, but not while exercising (participants must be 10 feet apart)
- Outdoor Fitness Equipment area-must wear mask while onsite, but not while on equipment due to equipment distanced 10 feet apart
- Bocce-wear mask at all times

All future activities are on hold until Orange County returns to the red tier. Director Tornig inquired as to a matrix of mask requirements. Director Dotson inquired as to moving forward with the Holiday decorating contest.

Staff was directed to review hosting a holiday decorating contest.

Staff was directed to review utilization of singles vs. doubles play at pickleball and tennis to align with state guidelines.

Aliso Creek Park Signage – At this time, Chair Pearlstone requested the committee speak to this item prior to agenda item #14, Budget and Financial Analysis Report, a. Additional Revenue Sources.

Mr. Gruner reported residents stated signs are inadequate in controlling those visiting the park during the pandemic and the music concerts. Chair Pearlstone inquired as to what verbiage is to be used. Mr. Gruner stated the current signs state common rules such as dogs on leash, no golf cart on path, pick up after your dog, etc. He inquired as to stating restrictions for concerts.

Staff was directed to request input from those residents requesting more descriptive signage.

Staff was directed to report back to CAC.

Budget and Financial Analysis Report (Additional Revenue Sources) - Chair Pearlstone presented a PowerPoint showing potential revenue sources to create a long-term solution to fee sharing. Staff was directed to add the following items listed by Directors in the chat box: controlled legal card club; food trucks at PAC one evening a week (charge fee to access the PAC parking lot); real estate companies/medical offices; cocktail lounge in evenings; tasteful signage around the community; paid advertising on benches at Golf Course; rental to movie studios for movie set location.

Staff was directed to include Director Addington to the group if a meeting is set. Director Addington stated a time limit to naming of facilities should be limited and Director Achrekar has several ideas to assist in this project.

ITEMS FOR FUTURE AGENDAS

Removal of Garden Center 1 Office Building

Long Range Plans for Outdoor Activities

Staff was directed to keep these items under Items for Future Agendas.

CONCLUDING BUSINESS

Committee Member Comments

Director Dotson inquired as to the need of CAC meeting in the event of changes to Orange County tiers affecting offered activities. Mr. Gruner stated staff monitors the guidelines allowing activities. These will be assessed with adjustments made automatically to reduce number of meetings and ensure a rapid response. The Board is continually advised of any changes.

Director Rothberg stated happy Hannukah, Merry Christmas to all and please stay healthy.

Mr. Gruner stated he appreciates the committee's support and happy holidays to all.

Director Skillman inquired as to being a new advisor for CAC. Chair Pearlstone and Director Carpenter confirmed.

Date of Next Meeting

The next regular meeting of the GRF Community Activities Committee will be held at 1:30 p.m. via the GoToMeeting platform on Thursday, January 14, 2020.

Adjournment

There being no further business, the Chair adjourned the meeting at 3:44 p.m.

DRAFT

Jon Pearlstone, Chair

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OPEN MEETING

**REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
LANDSCAPE COMMITTEE**

**Monday, November 30, 2020 – 1:30 P.M.
VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road**

COMMITTEE MEMBERS PRESENT: Chair - Yvonne Horton, Bert Moldow, Lynn Jarrett, Manuel Armendariz, Andre Torng, Reza Karimi

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT: Egon Garthoffner, Sue Margolis, Bunny Carpenter

ADVISORS PRESENT: None

STAFF PRESENT: Kurt Wiemann, Eve Morton

REPORT

1. Call to Order

Chair Horton called the meeting to order at 1:30 p.m.

2. Acknowledgement of Media

No press was present.

3. Approval of the Agenda

Director Jarrett made a motion to approve the agenda. The committee was in unanimous support.

4. Approval of Meeting Report of August 12, 2020

Director Jarrett made a motion to approve the Meeting Report. Director Moldow seconded. The committee was in unanimous support.

5. Committee Chair Remarks

Chair Horton stated that she was pleased that the manure from the Equestrian Center was getting to the Garden Centers

6. Department Head Update

Mr. Wiemann reported that there are two piles at garden center. One pile contains manure and one doesn't. Staff has made 75 yards of manure. No odor complaints.

Regarding the four monkey puzzle trees at the creek: two of the trees are in GRF and two are in United. Warning signs which warn of the danger have been placed there. Large cones are produced every two years by these trees and cause concern for some residents.

Staff is beginning to get everything back from hacking situation so that is good.

Director Torng stated that he feels that the signs are sufficient and a fence is not needed.

Mr. Wiemann stated that the signs have been there for a few months. He feels they should be kept there always. He reported that it that it would cost \$5K to place a chain link around the trees.

Director Moldow said an angle post could be used instead of a fence. Only a temporary barrier is needed.

President Margolis moved to leave the signs up and to not put in a fence around the trees. Director Jarrett seconded. Everyone was in consensus.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

None.

Reports

7. Update on the Creek

Mr. Wiemann reported that a pond turtle survey has been conducted at the creek for the last six years. This was the first year that a pond turtle was found there. It was a male according to the biologist. There have only been non-native turtles there in the past surveys.

We have been trying to make the creek more open for the residents. The only way we can do that is to protect native habitats. Pond turtles like open water with some brush to hide under. California Department of Fish and Wildlife (CDFW) has not been responsive to our emails about what we are able to do at the Creek. In lieu of contact with CDFW, we hired an expert to come up with some plans to submit to Fish and Wildlife for next year.

Tomorrow, staff will start some annual cat tail removal under the watchful eye of a biologist. We will keep it clear until the end of February.

Director Torng suggested publishing these findings so residents know what is going on at the Creek. Mr. Wiemann stated that he will put a Creek update into an upcoming Breeze.

Sally Sunderhaus (580-O) *"I thank all of you for your willingness to serve on the committee and have high hopes for your success. Most of the following is "old history" but I hope it will inform the new committee members.*

I am one of the creek side residents who for over seven years have attended monthly landscape committee and/or GRF board meetings in our quest to restore Aliso Creek to its state prior to the replacement of the now notorious "footbridge." We were repeatedly told by the prior landscape department management the government agencies would not permit restoring the creek to its pre-construction state. We repeatedly commented we had had conversations with the government agencies and they did not concur.

Surprisingly, at the May 21, 2015, landscape committee meeting, the landscape department proposed actions and a schedule to accomplish the very tasks we had been requesting. We were told GRF could obtain default approval from the agencies, provided the work was performed during the appropriate months and with controls to protect the aquatic wildlife. We were ecstatic the cat tails would finally be removed, the willows re-located and we looked forward to the water flowing in the creek again. Imagine our surprise when with the subsequent change of the chairmanship of the committee, the projects were eliminated.

Since then, we've learned because of the lack of compliance by the landscape department, monitoring of the creek must continue for yet another year and the moving of the willows and removal of the cat tails again delayed.

We hope with new this new committee, the creek can be restored to something approaching its former glory and our property values finally returned."

Mr. Wiemann replied that the regulatory agencies will never allow relocating the Willows. It is a habitat that must stay. We are removing as many cat tails as we are allowed to by Fish and Wildlife, which is once a year to a foot above the water line. We are doing everything we are allowed to do to open up the Creek.

Mr. Wiemann stated that there were some more non-native weeds there so it did extend the contract. The only thing that may end at some time is oversight of the creek by all of the agencies.

Elizabeth Morris (581-O) *"In the fall of 2013, when the creek retrenchment was completed, a group of Village residents met with the replanting contractor's biologist who encouraged them to form a legitimate group he could work with, as that was his style of working residential assignments. Accordingly, the group drew up a statement of purpose, secured the appropriate number of signatures, was granted club status, and the Aliso Creek Conservators came into existence. Unhappily, once the Conservators appeared, the contractor and the biologist were dismissed, and the Conservators never again achieved a close relationship with any biologist working on the mitigation area.*

The Conservators persevered however, and faithfully bring park/creek environmental issues to Landscape meetings and frequently request action at GRF

Board meetings. But Is it not time for real discussion and decision making at open landscape committee meetings? Why ask for resident input if it is rebuffed or ignored?

Whether the committee utilized the existing club or not, what a wonderful action this Landscape Committee could achieve by recognizing and working in concert with the residents giving input for the park, which is a tremendous natural asset of the Village.

Sub-committees have been formed in the past for club house reconstruction and even for the garden areas and achieved good results. Please consider this proposal as it could truly be a help to the environmental aspect lot the park, as well as a mark of faith in the residential voice."

Mr. Wiemann replied that the biologists provide oversight and guidance but have no jurisdiction over staff. He feels we have made good progress over the last couple of years. He will speak to any club who would like more information about the Creek.

Chair Horton stated that she has worked with mitigation companies before and you must abide by their rules.

Sharon ONeal (581-P) *"I bought a home here in 2012, next to the then beautiful and natural creek that flowed through Aliso Creek Park. It was a very natural and serene setting. A small, cement footbridge that crossed the creek had come loose after 50 years. In 2013, instead of merely replacing the 6 x 10 piece of raised cement, GRF gave permission to build the huge, rock bridge that is currently in place. This involved bringing in bull dozers to dig up the bed of the creek to make it much deeper at that point. This created bare dirt walls on the new trench, so the Landscape committee of the day decided to plant Willows along the banks, in spite of the protests of local residents and home owners. Weeds were also planted along the banks as part of a "Natural landscape". Cattails were transplanted next.*

Today we have an unsightly mess that looks like a HEDGE most of the year instead of the creek view that we paid premium prices for. We all know how unusual it is to live next to water here in Southern California, or to have a water view.

Since we cannot turn back time, and the serene landscape of 2012 has been destroyed, we ask that more attention be paid to the creek area on a regular basis so that the hundreds of residents who enjoy walking the area can once again enjoy a creek view instead of unsightly weeds, cattails, and stagnant water."

Mr. Wiemann stated that the Willows and vegetation at the Creek was dictated by Fish and Wildlife and they dictate what to plant there. It wasn't up to staff to decide what to plant there. Cat tails are considered native plant material. If they weren't considered native plant material, they could be removed at any time. However, we can only remove a certain amount of cat tails during a certain time of each year. Most of the Creek is native plants.

Roberta Berk (933-B) *"When will the dying weeds at the Creek be removed."*

Mr. Wiemann said staff will be back to removing weeds tomorrow. There is a chemical designed to use in wetlands for weeds. It doesn't spread like other chemicals can do.

Items for Discussion and Consideration

8. Tree Removal Request: 4403-1D (Shaw) – One Olive Tree and four Aleppo Pines

Director Jarrett made a motion to accept staff's recommendation and remove these trees. President Margolis seconded. The committee was in unanimous support.

9. Update of Manure Disposal at Equestrian Center

Mr. Wiemann stated that this topic was discussed in his department head update.

Concluding Business

10. Member Comments (Items Not on the Agenda)

None.

11. Response to Member Comments

None.


12. Committee Member Comments

Director Torng would like to discuss the GRF Landscape Charter at the next meeting. Chair Horton said that would be fine.

Director Jarrett stated that it would be a good idea to put a link into the Breeze article to the reports regarding the Creek which were in this agenda packet.

13. Date of Next Meeting is Tuesday, February 10

14. Adjournment at 2:10 p.m.



Yvonne Horton (Dec 11, 2020 23:04 PST)

Yvonne Horton, Chair

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**REPORT OF REGULAR MEETING OF THE GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE**

Wednesday, October 14, 2020 – 9:30 A.M.
Laguna Woods Village Community Center, Board Room
24351 El Toro Road

MEMBERS PRESENT: Egon Garthoffner - Chair, Bert Moldow, Gan Mukhopadhyay, John Frankel, Cush Bhada, Carl Randazzo, Reza Bastani, Inesa Nord-Leth

MEMBERS ABSENT: None

OTHERS PRESENT: Joan Milliman, Judith Troutman, James Hopkins, Doug Gibson, Yvonne Horton

STAFF PRESENT: Ernesto Munoz – Staff Officer, Brian Gruner, Guy West, Ian Barnette, Laurie Chavarria

1. Call to Order

Chair Garthoffner called the meeting to order at 9:35 a.m.

2. Acknowledgement of Media

Chair Garthoffner noted no members of the media were present.

3. Approval of the Agenda

The agenda was approved as written.

4. Approval of Meeting Report for August 12, 2020

The meeting report for August 12, 2020, was approved as written.

5. Chair's Remarks

Chair Garthoffner remarked on the need for a special meeting in November so the Committee can make some decisions on the repairs that need to be completed at various facilities.

Staff will set up a special meeting so any recommendations by the Committee can be reviewed by the Board at their December meeting.

6. Member Comments (Items Not on the Agenda)

- Doug Gibson (5289) commented on non-functioning AT&T boxes in his neighborhood.

Staff Officer Ernesto Munoz will ask staff to contact AT&T for an update on the removal of their equipment.

7. Department Head Update

Staff Officer Ernesto Munoz had no update.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

8. Project Log

The Project Log was pulled and various Directors commented on current and upcoming projects.

Staff Officer Ernesto Munoz responded to all questions and comments.

Reports:

9. PAC LED Lighting Upgrade (Action Item #1)

Staff Officer Ernesto Munoz summarized the report and answered questions from the Committee.

Discussion ensued regarding the alternate for LED lighting in exit signs; dimmers for LED lighting; project planning for the various maintenance improvements; the suggested color (warm/cool) for the light bulbs; and testing the bulbs in a room to see if the color is sufficient.

By consensus staff was directed to bring back a report with a recommendation to award a contract to upgrade all lights in the Performing Arts Center with LED. The bid should include the alternate cost for the exit signs and LED lights that are dimmable in the theatre.

10. Design Costs for Stage Rigging, House Side Lights and Lighting Controller (Action Item #2, 3, 4)

Staff Officer Ernesto Munoz summarized the report and answered questions from the Committee.

Discussion ensued regarding the consultant for structural safety; weight load for the stage; and a cost comparison to upgrade to an LED light rigging system versus repairing the existing system.

By consensus action items 2, 3, & 4 have been postponed until the safety of the rigging structure at the PAC is evaluated.

By consensus M&C staff was directed to enlist an engineer to evaluate the condition of the structure that the rigging is attached to and determine if it can safely remain in its current immobile state.

By consensus Recreation staff was directed to provide an inventory of all existing light fixtures that can be attached to the rigging (type of lights, wattages, etc.) and provide that information to Chair Garthoffner.

Additionally, the resident in attendance, Steve Leonard will research the cost and feasibility of a modern, motorized, LED light rigging system and bring that information back to the Committee.

11. Cost for Man Lift as Specified by Director Randazzo (Action Item #5)

Director Randazzo shared a video and specification sheet for the JLG-140 Personal Portable Lift Pod.

Discussion ensued regarding staff concerns about the JLG-140; total weight of the man lift; platform size on man lift for carrying equipment; the use of ladders and lifts for changing lights; and adjusting lights for theatre productions.

By consensus this item has been postponed until the safety of the rigging equipment at the PAC, can be determined.

12. Cost for Stage Curtain Repairs & Fire Proofing (Action Item #6)

Staff Officer Ernesto Munoz summarized the report and answered questions from the Committee.

By consensus staff was directed to bring back a report with a recommendation to award a contract to clean, fire proof and repair the stage curtains at the Performing Arts Center.

13. Upgrades for Dining Room (Action Item #7) & Lobby (Action Item #8)

Staff Officer Ernesto Munoz summarized the report and answered questions from the Committee.

Discussion ensued regarding the structural work to add a room divider; the need and cost of egress doors; revised drawings for city submittal, insulated room dividers; and the usage stats of the dining rooms.

By consensus staff was directed to bring back a report with a recommendation to award a contract for the dining room and lobby upgrades at the PAC, excluding the room divider. The report should include pictures of each room so the Committee has a visual idea of the areas to be upgraded.

14. Scope of Work for Fire Alarm (Action Item #9)

Staff Officer Ernesto Munoz summarized the report and answered questions from the Committee.

By consensus action item 9 was removed from the current list of maintenance upgrades at the Performing Arts Center.

15. Scope of Work for ADA Compliance (Action Item #10)

Staff Officer Ernesto Munoz summarized the report and answered questions from the Committee.

By consensus action item 10 was removed from the current list of maintenance upgrades at the Performing Arts Center.

16. HVAC Replacement Costs for the PAC & Broadband Buildings

Staff Officer Ernesto Munoz introduced Dave Fox from AMS Mechanical who produced the HVAC proposals for the Performing Arts Center and Broadband buildings. Mr. Fox gave a brief company background and described the work AMS has completed in the Village. He then presented the Performing Arts Center and Broadband Building HVAC proposals; the various options available; the return on investment for the PAC project and answered questions from the Committee.

Discussion ensued regarding UV light filters; coil replacements; HVAC packages based on the size of cooling space; energy usage at the Broadband building; and the discount for combining the design/build package for both buildings.

Mr. Fox will send in his recommendations in a color-coded sheet, for the HVAC upgrades at the Performing Arts Center for further review by the Committee.

By consensus, staff was directed to set up a special meeting by the end of October to review the recommendations from AMS Mechanical.

17. Lighting Controller Replacements at GRF Facilities

Staff Officer Ernesto Munoz summarized the report and answered questions from the Committee.

Discussion ensued regarding motion detectors.

By consensus, staff was directed to move forward with the lighting controller replacements using in-house staff.

Items for Discussion:

18. Update on the Pilot for one Solar LED Light employee parking lot

Staff Officer Ernesto Munoz summarized the report and answered questions from the Committee.

Purchasing released the RFP and bids are expected back by October 23, 2020.

Discussion ensued regarding the scope of work; use of a lighting consultant; daylight savings; and the portable light tower.

By consensus staff was directed to bring back a report with a recommendation to award a contract for a solar LED light pilot.

19. Community Center Renovation – Resident Services Breakroom

This topic was discussed during the review of the Project Log under item 8.

A tour of Resident Services has been scheduled for October 22, 2020 to review the proposed renovations.

Items for Future Agendas:

- **Generator Statement of Work/RFP**
- **UV and HEPA type filters for the Community Center**
- **High Rise & Dual Flush Toilet Replacements at Clubhouses (November)**
- ~~**Electric Gate at Garden Center II**~~

Concluding Business:

20. Committee Member Comments

- None

21. Date of Next Meeting: December 9, 2020

22. Adjournment - The meeting was recessed at 1:48 pm.

Egon Garthoffner

Egon Garthoffner, Chair

SPECIAL OPEN MEETING**REPORT OF THE SPECIAL OPEN MEETING OF THE GOLDEN RAIN FOUNDATION
MAINTENANCE AND CONSTRUCTION COMMITTEE**

Friday, October 30, 2020 – 9:00 A.M.
Virtual On-line Meeting

MEMBERS PRESENT: Egon Garthoffner - Chair, Bert Moldow, Gan Mukhopadhyay, John Frankel, Cush Bhada, Carl Randazzo, Reza Bastani

MEMBERS ABSENT: Inesa Nord-Leth

OTHERS PRESENT: Doug Gibson, Ralph Engdahl, James Tung

STAFF PRESENT: Guy West – Staff Officer, Brian Gruner, Laurie Chavarria

1. Call to Order

Chair Garthoffner called the meeting to order at 9:02 a.m.

2. Acknowledgement of Media

Chair Garthoffner noted no members of the media were present.

3. Approval of the Agenda

Chair Garthoffner added a discussion on UV and HEPA filters as agenda item 9. The agenda was approved as amended.

4. Approval of Meeting Report for October 14, 2020

Staff was directed to omit the word “program” from agenda item 18.

The open meeting report for October 14, 2020, was approved as amended.

5. Chair’s Remarks

Chair Garthoffner remarked briefly on the use of ultraviolet light in HVAC systems.

6. Member Comments (Items Not on the Agenda)

There were no member comments.

7. Department Head Update

Staff Officer Guy West had no update.

Items for Discussion and Consideration:

8. Review of HVAC Recommendations from AMS

AMS representative Dave Fox summarized his recommendations and answered questions from the Committee.

Discussion ensued regarding the color-coded green recommendations for the base scope of work; contingency for city requirements and construction design drawings; earthquake safety for equipment; cost of the HVAC replacement when combined with the Broadband building project; ION generator versus UV light; EMS systems and the cost for an HVAC study of the Broadband building.

By consensus staff was directed to bring back a report with a recommendation to award a contract for the base scope of work for HVAC replacement at the Performing Arts Center as well as alternate items 1, 4, 7, 8 & 9. Additionally, an alternate item was included for the Ion Generator at an estimated amount of \$30,611.

Mr. Fox agreed to perform a HVAC study to determine the actual needs of the Broadband building. Staff will schedule the work with AMS and based on the study, will come back with an estimated cost for design drawings and the HVAC replacement project.

9. UV/HEPA Filters, ION Generators and the effect to the Ozone

This item was discussed during agenda item 8.

Items for Future Agendas:

- Generator Statement of Work/RFP
- UV and HEPA type filters for the Community Center
- High Rise & Dual Flush Toilet Replacements at Clubhouses (December)
- Retrofit Community Center and Clubhouses with an Ion Generators
- Automatic Gas Shut-off Valves for Clubhouses (December)
- ~~Electric Gate at Garden Center II~~

Concluding Business:

10. Committee Member Comments

- Director Moldow commented that the manual gas shut-off valves at the Clubhouses should be replaced with automatic gas shut-off valves.
- Director Randazzo commented on a study for the solar light at the employee parking lot.

11. Date of Next Meetings: November 13, 2020 and December 9, 2020

12. Adjournment - The meeting was adjourned at 10:36 a.m.

Egon Garthoffner

Egon Garthoffner, Chair

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OPEN MEETING

THE GOLDEN RAIN FOUNDATION MEDIA AND COMMUNICATIONS COMMITTEE

Monday, December 14, 2020, at 1:30 p.m.
Laguna Woods Village Community Center, Virtual Meeting
24351 El Toro Road, Laguna Woods, CA 92637

REPORT

MEMBERS PRESENT: Chair Joan Milliman; Directors Bunny Carpenter, James Hopkins, Lynn Jarrett, Annie McCary and Elsie Addington; Advisors Theresa Frost, Tom Nash, Carmen Pacella, Lucy Parker and Juanita Skillman; Alternate Deborah Dotson

MEMBERS ABSENT: Director Ryna Rothberg

OTHERS PRESENT: None

STAFF PRESENT: Eileen Paulin, Susan Logan-McCracken, Paul Ortiz and Ellyce Rothrock

1. **Call to Order**
Meeting was called to order at 1:30 p.m. and a quorum established by Chair Milliman.
2. **Acknowledgement of Media**
None present.
3. **Approval of the Agenda**
Approved by unanimous consent.
4. **Approval of Meeting Report from October 19, 2020**
Approved by unanimous consent.
5. **Chair's Remarks**
Chair Milliman welcomed current and new members to the final Media and Communications Committee meeting of the year. She highlighted a couple of items from the latest "What's Up in the Village" Friday email blast:
 - The availability of saliva-based COVID testing in Orange County
 - New RFIDs that will replace driving decalsAdvisor Skillman asked about resident ID cards. Ms. Paulin referred the matter to Resident Services.

6. Member Comments -- Open Forum (Items Not on the Agenda)

Ms. Rothrock read one member comment from Norma Fox who asked when HBO-Max will be added and what it will cost.

7. Director's and Staff Responses to Member Comments

Ms. Paulin stated that the matter is being looked into and someone will get back to her with an answer.

REPORTS:

8. Media and Communications Report – Director Eileen Paulin

Ms. Paulin welcomed new Advisor Theresa Frost. Advisor Frost stated that she looks forward to working with everyone on the committee.

Ms. Paulin presented the Department of Media and Communications' accomplishments for 2020 that highlighted:

- Department reorganization
- Coordinated use of multiple communication platforms
- Addition of print magazine, The Village Breeze, with electronic version online with links
- Staffing cost savings
- Monthly assessments infographic
- Coronavirus communications
- Ayres Hotel crisis communications
- Face mask donations and distribution
- CEO Jeff Parker's TV6 appearances two to three times per week
- TV6 "This Day" broadcast six days per week
- The addition of weekly movies
- Public service announcements
- Launch of the COVID-19 alerts microsite
- Recreation resources
- Insurance coverage crisis
- Cyber attack
- Board of Directors training initiative
- Emergency notification system initiative
- Water conservation initiative
- Projects and upgrades in the Village
- Addition of landscaping maps to the website
- Electronic stats through Google Analytics showing top website topics, geographic origin of visitors and the devices they use
- Friday email blast
- Social media – Facebook
- Signs and flyers
- Direct mail
- Email info@lagunawoodsvillage.com monitored and answered daily

Chair Milliman mentioned the new editor of the Globe, who is a Village resident.

9. Broadband Update – Director Eileen Paulin

Ms. Paulin stated that Broadband has been going smoothly this month and subscriber rates are at an all-time high.

Director Addington asked how to subscribe to emailed communications. Ms. Paulin mentioned three ways, including filling out the online form at LagunaWoodsVillage.com on the Contact Us page, emailing info@lagunawoodsvillage.com and signing up at new resident orientations.

ITEMS FOR DISCUSSION AND CONSIDERATION:

No items brought up or discussed.

ITEMS FOR FUTURE AGENDAS:

The Broadband Group will give a report at the January 2021 meeting.

CONCLUDING BUSINESS:

10. Committee Member Comments

Director Dotson thanked Ms. Paulin for the information and stated that she looks forward to being on this committee.

Advisor Frost thanked Ms. Paulin for inviting her to be an advisor and that she looks forward to participating on this committee.

Advisor Nash requested a copy of presentation.

Director Hopkins thanked everyone for a great meeting.

Director McCary thanked Ms. Paulin for a great, informative meeting and announced that the first Third Communications Committee meeting is scheduled for January.

Mr. Ortiz mentioned the Laguna Woods Village YouTube channel is gaining traction.

Advisor Pacella thanked Ms. Paulin and her team and Mr. Ortiz and his team for doing a great job getting communications out to the Village. He also commended the meeting, the Globe and everything the Department of Media and Communications is accomplishing.

A discussion on NextDoor ensued.

Advisor Parker commended the presentation and the impressive job the Department of Media and Communications did in handling crisis communications.

Advisor Skillman mentioned the importance of audience comprehension in addition to communication, and asked when the next Village Breeze editorial board meeting will be held. Ms. Paulin answered the next meeting will be in January.

Director Carpenter commended the importance of the discussion today and asked if board training materials, including television appearance tips, could be available on the website.

Ms. Paulin stated that some things are in the works for the website.

Ms. Rothrock discussed the reader survey in the Village Breeze.

Director Addington thanked Ms. Paulin and other staff for their hard work and long hours. She commended staff for going above and beyond. She also mentioned that United Mutual has a Communications Committee again.

Chair Milliman thanked Ms. Paulin and her team for their work and wished everyone a wonderful holiday.

11. Date of Next Meeting -- January 18, 2021, at 1:30 p.m.

12. Adjournment
3:10 p.m.

p.p. Joan Milliman / SLM

Joan Milliman, Chair
Media and Communications Committee



REPORT OF THE REGULAR MEETING OF THE
GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
SECURITY AND COMMUNITY ACCESS COMMITTEE

The Regular Meeting of the Security and Community Access Committee was held on Monday, December 28, 2020 at 1:30 p.m. 24351 El Toro Road, Laguna Woods, California.

MEMBERS PRESENT: Don Tibbetts – Chair, , Cush Bhada, Craig Wayne, Bert Moldow, Manuel Armendariz and Bunny Carpenter

MEMBERS ABSENT: Anthony Liberatore, and John Dalis

ADVISORS PRESENT: Frank Tybor

ADVISORS ABSENT: Larry Cunningham

OTHERS PRESENT: John Frankel, Cash Achrekar and Bunny Carpenter

STAFF PRESENT: Carlos Rojas, Tom Siviglia, Brian Gruner and Jennifer Zion

CALL TO ORDER

Don Tibbetts, Chair, called the meeting to order at 1:30 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee approved the agenda as presented.

APPROVAL OF MEETING REPORT

By way of consensus, the Committee approved the August 24, 2020 meeting report.

CHAIRMAN'S REMARKS

Chair Tibbetts welcomed everyone back with the new members and hopes everyone is staying safe.

MEMBER COMMENTS ON NON-AGENDA ITEMS

Manny Armendariz (917-D) commented that each manor should have two fire extinguishers and that DPTF should have training on how to use them.

Bert Moldow (3503-A) commented that Gates 3&9 have been down due to missing parts and what can be done to avoid these delays.

RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS

Carlos Rojas, Chief of Security, responded to Mr. Moldow and explained that a third party vendor California Gates services the gates. Chief Rojas will speak with the vendor regarding what can be done to avoid delays.

REPORTS

Disaster Preparedness Task Force Report

Chief Rojas explained Pet Survey's have gone out and are on the website. There has been good responses. He is working with the Red Cross for online training in 2021, expecting to get started in January. Cash Achrekar is working with FireAvert to help prevent kitchen fires.

RV Update

Chief Rojas informed the Committee that right now, there are 7 spaces available for RV Lot A and 6 for RV Lot B. He explained that there have been no issues with the RV lots.

Noteworthy Incidents

Chief Rojas presented noteworthy incidents. He commented the internet outage has been a challenge, administrative wise, but we have turned a corner and expect to get most systems back up in the next month to month and half. Wildand fires generated a lot of smoke but the Security department was in contact with local Sherriff and Fire department.

Security Statistics

Chief Rojas reported on the statistics for the Security Department that includes Social Services and the Compliance Division. Reports are attached to the official minutes of this meeting.

Chief Rojas went through reports and explained certain statistics to the Committee. The Committee commented and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Emergency Equipment Update

Chief Rojas updated the Committee on the Emergency Equipment. The two vehicles were purchased and are replacements. They will be in service in the next month.

Mandatory Security Officers at Specialty Events

Chief Rojas presented the Voluntary Security Officers at Specialty Events. The Committee commented and asked questions.

Director Bhada made a motion to amend the Recreation and Special Events Department Policy allowing clubs/residents to obtain fee-based security services when hosting specialty events and removing the word mandatory from the report. Director Armendariz seconded the motion.

By consensus, the motion carried.

ITEMS FOR FUTURE AGENDAS

Garden Center

CONCLUDING BUSINESS

Committee Member Comments

Director Cash asked Chief Rojas to explain Code Red protocol.

DATE OF THE NEXT MEETING

The next meeting is scheduled for Monday, February 22, 2021, at 1:30 p.m. in a virtual meeting.

ADJOURNMENT

There being no further business to come before the Committee, Chair Tibbetts adjourned the meeting at 2:16 p.m.

Don Tibbetts

Don Tibbetts, Chair

Signature: Don Tibbetts
Don Tibbetts (Dec 29, 2020 13:23 PST)

Email: dont@comline.com

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REPORT OF THE LAGUNA WOODS VILLAGE
TRAFFIC HEARINGS COMMITTEE

December 16, 2020

The Regular Meeting of the Laguna Woods Village Traffic Hearings Committee was held on Wednesday September 16, 2020 at 9 a.m., in a Virtual Meeting.

MEMBERS PRESENT: John Frankel, Chair, Yvonne Horton, Inesa Nord-Leth and Elsie Addington (Alternate)

MEMBERS ABSENT: Neda Ardani

STAFF PRESENT: Paul Nguyen and Jennifer Zion

Call to Order

John Frankel, Chair, called the meeting to order at 9:00 a.m

Traffic Hearings

None

Traffic Consent Calendar

Approved by Chair

Date of Next Meeting

The next meeting is scheduled for Wednesday, January 20, 2021 at 9 a.m., via Virtual Meeting.

Adjournment

With no further business before the Committee, the meeting was adjourned at 9:25am

John Frankel
John Frankel (Dec. 16, 2020 10:47 PM)

John Frankel, Chair

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